



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green Events Date(s) of Event: Oct. 2-31, 2019

Location Address: 111 E RECONCILIATION WAY N Council District(s): 4

Event Description: October Events - See Schedule

Event Category: Concert/Performance

Event Includes: Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Live Entertainment, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 8000 Per Day: 250

Anticipated Participants: Total: 8000 Per Day: 250

Number of Events for Monthly Event: 16

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: GGP Website: https://guthriegreen.com/

Chief Officer of Host Organization: Heather Wimberly

Email and Phone: 918-591-2458

Applicant Name: Robert Wallace

Email and Phone: rob@guthriegreen.com 918-640-6645

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Robert Wallace Mobile: 918-640-6645

Billing Contact: Guthrie Green Phone: 918-640-6645

Billing Address: 111 E Reconciliation Way
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/01/2019 Time:
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: See Schedule

Event Start: Date: 10/01/2019 Time:
Street Closure for Event Start: Date: 10/01/2019 Time:
Street(s) to be Closed for Event Start: See Schedule
Run, Walk, Parade Start Time: NA
Daily Event Hours: See Schedule

Event End: Date: 10/31/2019 Time:
Street Reopens after Event End: Date: Time:

Event Teardown: Date: Time:
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 10
Number of Food Trucks: 40
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Nite & ODLE Security (918) 794-7003

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3055

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: Time: TBD Equipment Pickup: Date: Time: TBD

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TBD

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: Yes

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Onsite staff

Number of Trash Receptacles: 25

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Website

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/09/2019 Date routed: 09/18/2019 Date for review: 09/25/2019

Special Events Committee Recommendation: *09/19/2019 Yes No
Date routed to Mayor: 09/19/2019 Mayor's Recommendation: _____ Yes No

Date routed to Council: 09/19/2019 City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form and maps revised 09/18/2019.

Guthrie Green Events - October 2019

Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated	Street Closed	Street Open	Closure Location	Event Description
10/2/19	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/3/19	8PM-11PM	Movie in the Park	1,000	4:00PM	12:00AM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Amplified Music
10/4/19	6pm-9pm	Tulsa Ballet (First Friday)	2,000	10am	11pm	Reconciliation Way and parking spots along MLK	Tulsa Ballet will present a free and open to the public performance on the Guthrie Green during the The Brady Arts District First Friday Art Crawl
10/5/19	TBD	Wine Jazz & World FETE: OK Roots	1,000	9am	9pm	Reconciliation Way and parking spots along MLK	OK Roots Music for the greatest jazz, reggae and folk artists from around the world, fine wines & wine tastings, a Latin food fair, performance art, family activities & more.

10/6/19	TBD	Wine Jazz & World FETE: OK Roots	1,000	9am	9pm	Reconciliation Way and parking spots along MLK	OK Roots Music for the greatest jazz, reggae and folk artists from around the world, fine wines & wine tastings, a Latin food fair, performance art, family activities & more.
10/9/19	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/10/19	8PM-11PM	Movie in the Park	1,000	4:00PM	12:00AM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Amplified Music
10/12/19	4pm-12am	Disco Fever	2,000	TBD	TBD	TBD	TBD
10/13/19	3pm-8pm	Youth Services of Tulsa	500	12pm	9pm	Boston Ave	YOUTH BANDS, FUN ACTIVITIES, COMMUNITY RESOURCES, FOOD TRUCKS AND MORE!

10/14/19	9am-5pm	Native American Day (Parade)	500	TBD	TBD	TBD	Amplified Sound, Public Right of Way, Public Park, Food Sales, Merchandise Sales, Street Closure
10/16/19	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/17/19	8PM-11PM	Movie in the Park	1,000	4:00PM	12:00AM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Amplified Music
10/19/19	5pm-10:30pm	Garba on the Green	1,500	TBD	TBD	TBD	DJ performing various Indian folk, traditional and modern Bollywood tunes, including energetic Dandiya beats. There will be food trucks featuring world flavors. Face Painting will also be there. Introductory Garba lessons will be provided.
10/23/19	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/24/19	7pm-10pm	Pretty In Pink (Special Movie Night)	1,000	4:00PM	12:00AM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Amplified Music

10/26/19	10am-5pm	Walk to Defeat ALS	1,000	Separate Permit	Separate Permit	Separate Permit	Separate Permit
10/30/19	11am-2pm	Food Truck Wednesday	1,000	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
10/31/19	8PM-11PM	Movie in the Park	1,000	4:00PM	12:00AM	Parking on West side of MLK Jr Blvd / Parking on North side of MB Brady St/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Amplified Music

W Easton St

N Boulder Ave

N Main St

N Boston Ave

Date: Wednesdays 2019 **Project:** Food Truck Wednesdays

Comments:
 Lane Closure | 7 a.m. to 3 p.m.
 Event Hours | 11 a.m. to 1 p.m.
 Parking Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity



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Event Field

P

Cain's
SINCE 1988
BALLROOM

Entrance

Exit

P

Oklahoma's Own™
GRIFFIN COMMUNICATIONS

P

M L King Jr Blvd

P

**Public Parking @ the
Parking Garage located @
1st Street & Main Street.**

GRUBBY

P

N Detroit Ave

W Cameron St

CLUB 209
-THE ARTS BAR-

Alley

HUNT CLUB
EST. 1908

VANGUARD
Sutton Weston Shop

CHIMERA

THE TAVERN

Alley

CAZ'S

Guthrie Green
THE BRUSH LAWN

Reserved Parking

Reserved Parking

Reserved Parking

E Cameron St

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SPECIAL EVENT AHEAD

ONE WAY

W Reconciliation Way

N Boulder Ave

N Main St

N Boston Ave

Julio Tomate's
Mexicali
BORDER CAFE

P

46

Bench Park

SPECIAL EVENT AHEAD

FAIRFIELD INN & SUITES
Marriott

GRUBBY

GRUBBY

M L King Jr Blvd

WOODY GUTHRIE CENTER | TULSA, OK

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E Reconciliation Way

P

N Detroit Ave

E Archer St

E Archer St

W Easton St

N Boulder Ave

N Main St

N Boston Ave

Date: Fridays 2019 **Project:** First Friday
Comments:
 Road Closure | 7 a.m. to Midnight
 First Friday Hours | 5 to 11 p.m.
 Parking Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity



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Event Field

P

Entrance

Exit

P

Oklahoma's Own™
GRIFFIN COMMUNICATIONS

P

M L King Jr Blvd

P

**Public Parking @ the
Parking Garage located @
1st Street & Main Street.**

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N Detroit Ave

W Cameron St

CLUB 209
-THE ARTS BAR-

Alley

VANGUARD

Chimera

Alley

SPECIAL EVENT AHEAD

Guthrie Green

THE BRUSH LAWN

ROAD CLOSED

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

P

ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD

ONE WAY

E Cameron St

W Reconciliation Way

N Boulder Ave

N Main St

N Boston Ave

BORDER CAFE

P

46

Bench Park

SPECIAL EVENT AHEAD

ROAD CLOSED AHEAD

SPECIAL EVENT AHEAD

ROAD CLOSED

ROAD CLOSED

P

SPECIAL EVENT AHEAD

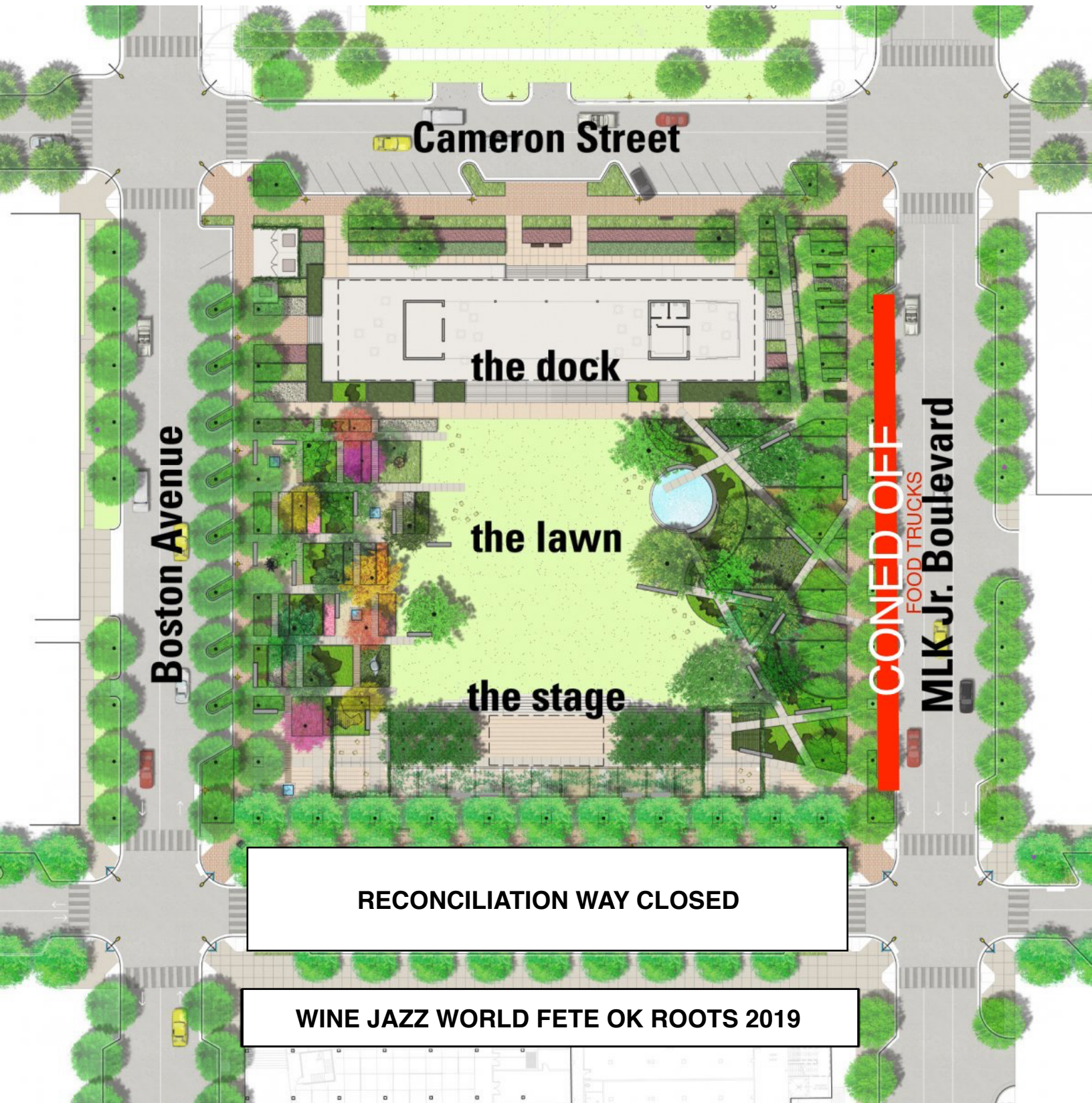
M L King Jr Blvd

P

N Detroit Ave

E Archer St

E Archer St



Cameron Street

Boston Avenue

the dock

the lawn

the stage

CONED OFF

FOOD TRUCKS

MLK Jr. Boulevard

RECONCILIATION WAY CLOSED

WINE JAZZ WORLD FETE OK ROOTS 2019