



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: OPAHOMA, 2019 Tulsa Greek Festival Date(s) of Event: September 19-22 2019  
Location Address: 1222 S GUTHRIE AVE W Council District(s): 4  
Event Description: Tulsa Greek Festival features a wide variety of activities--dining from a menu full of delicious home-cooked Greek foods and beverages, ethnic dancing, shopping for home-made Greek pastries, Greek jewelry and gifts, and imported foods.

**Event Category:** Festival/Celebration

**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Private Park, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 8000 Per Day: 2500

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: HOLY TRINITY GREEK ORTHODOX CHURCH Website: https://tulsagreekfestival.com/

Chief Officer of Host Organization: Andrew Revelis

Email and Phone: president@htgoctulsa.org 918-625-4934

Applicant Name: Irene Hickman

Email and Phone: mellina942@gmail.com 918-232-1994

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Irene Hickman Mobile: 918-232-1994

Billing Contact: Holy Trinity Greek Orthodox Church Phone: 918-232-1994

Billing Address: 1929 South Cheyenne Avenue  
Tulsa OK 74119

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/14/2019 Time: 1pm  
Street Closure for Event Setup: Date: 09/14/2019 Time: 1pm  
Street(s) to be Closed for Event Setup: Guthrie Avenue from 12th St to 10 feet north of the Fire Station Four parking lot driveway.

**Event Start:** Date: 09/19/2019 Time: 11am  
Street Closure for Event Start: Date: 09/19/2019 Time: 1pm  
Street(s) to be Closed for Event Start: See TCP Map  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 11am-10pm September 19-21  
11am-3pm September 22

**Event End:** Date: 09/22/2019 Time: 3pm  
Street Reopens after Event End: Date: 09/24/2019 Time: 1pm

**Event Teardown:** Date: 09/22/2019 Time: 3pm  
Street Reopens after Event Teardown: Date: 09/24/2019 Time: 1pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Gas  
Number of Item Vendors: 0 Number of Service Vendors: 5  
Number of Tents/Canopies: 6 Provider and Phone: 1 60x120, 1 20x60, 1 20x50, 3 (10x10)  
ABCO Rental, 918-583-6557  
Number of Inflatables: 0 Provider and Phone: NA,  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Sgt. Nick Cory Tulsa Police Department  
tpdnickcory@gmail.com 918-527-0036

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Advanced Workzone Services, 918-682-9393

Equipment Setup: Date: 09/14/2019 Time: 1pm Equipment Pickup: Date: 09/24/2019 Time: 1pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Eastern Orthodox Hellenic Church of the Holy Trinity of Tulsa ( Holy Trinity Grek Orthodox  
Corporate Name)

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Contractors Portables 918-606-6190 417-206-9731

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 09/18/2019 Time: 1pm

Equipment Pickup: Date: 09/23/2019 Time: 1pm

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: The Greek Tycoons, Greek Folk Music

Sound Amplification: Yes

Start Time: 10am

Finish Time: 11pm

Please describe the sound equipment that will be used for your event:

Amplifiers

Sound checks conducted prior to the event: Yes

Start Time: 10am

Finish Time: 11pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Directional signs throughout the festival site, sponsor banners in main dining tent; assorted Greek flags and other banners throughout the festival site

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash cleanup and removal of recycleable goods by volunteers during the Festival.

Collection of recycleable goods in containers placed throughout the Festival site and off-site trailer, both provided by Metropolitan Environmental Trust Tulsa.

Daily dumpster pick-up by American Waste Control during the Festival.

Final site clean-up by volunteers--September 23, 24.

Final trash pick-up by American Waste Control--September 24

Final pick-up of recycleable goods by Metropolitan Environmental Trust--September 24

Number of Trash Receptacles: 20

Number of Dumpsters: 1

Number of Recycling Containers: 10

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Neighborhood Association , Places of Worship

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/28/2019      Date routed: 09/12/2019      Date for review: 09/18/2019

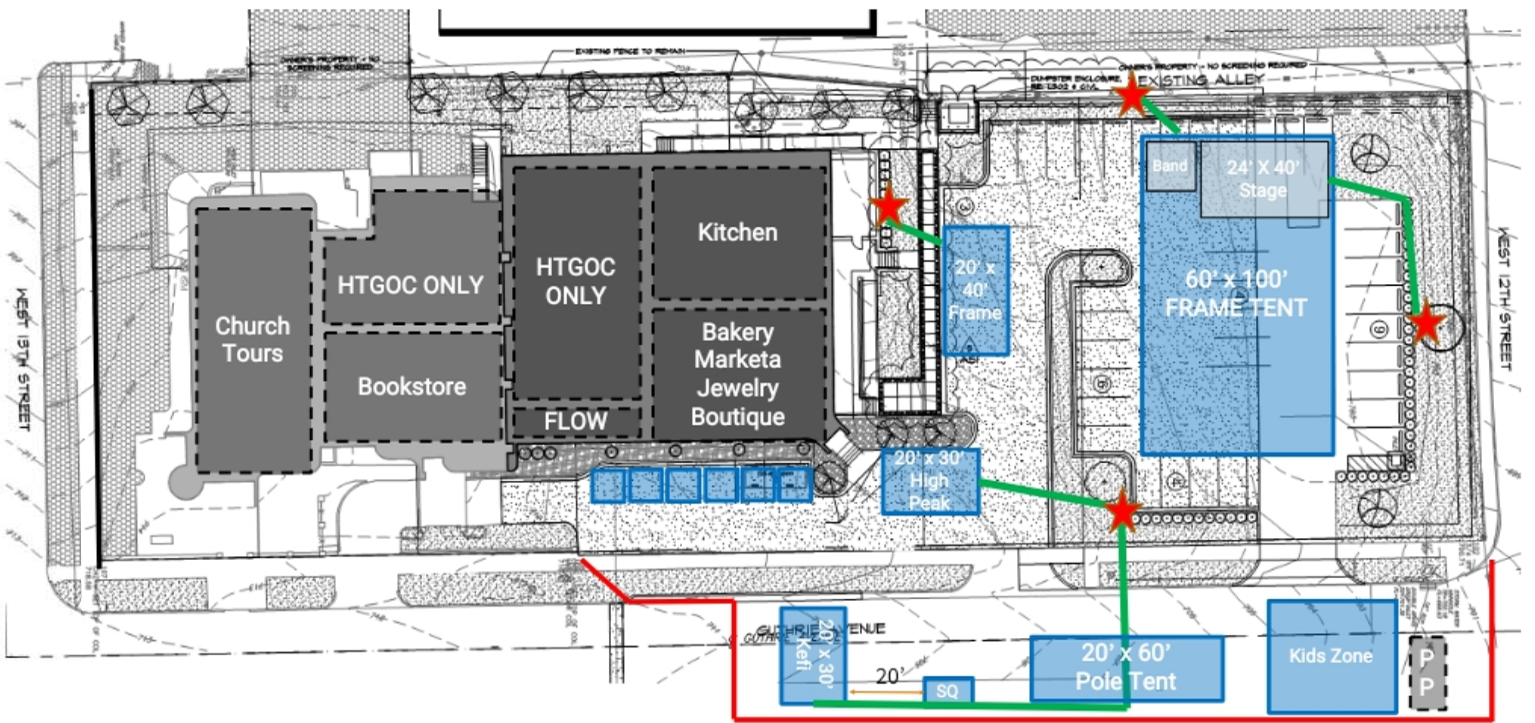
Special Events Committee Recommendation: 09/11/2019       Yes  No  
Date routed to Mayor: 09/12/2019      Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: 09/12/2019      City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: Form and map revised 09/12/2019. Partial outstanding fees 09/12/2019.

# 2018 Layout

Scaling: 1" = 38.5'



2018 Greek Festival – Final Layout

