



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Walk to End Alzheimer's Date(s) of Event: 9/21/2019
Location Address: 1875 S BOULDER AVE W Council District(s): 4
Event Description: Public event to raise awareness and support for Alzheimer's Association.

Event Category: Police Escort

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Park, Lane Closure, Street Closure

Anticipated Attendance: Total: 2000 Per Day: 2000

Anticipated Participants: Total: 2000 Per Day: 2000

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Alzheimer's Association Website: https://act.alz.org/site/TR/Walk2019/OK-Oklahoma?fr_id=12478&pg=entry
Chief Officer of Host Organization: Mark Fried
Email and Phone: mfried@alz.org 405-279-9168
Applicant Name: Diane Powell
Email and Phone: dpowell@alz.org 918-392-5002
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Diane Powell Mobile: 918-991-9142
Billing Contact: Alzheimer's Association Phone: 918-392-5002
Billing Address: 2448 81st, Suite 3000
Tulsa OK 74137

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/20/2019 Time: 1:00 pm
Street Closure for Event Setup: Date: 09/21/2019 Time: 6:30 am
Street(s) to be Closed for Event Setup: Boulder Park Dr between 18th St and 19th St

Event Start: Date: 09/21/2019 Time: 7:30 am
Street Closure for Event Start: Date: 09/21/2019 Time: 9:00 am
Street(s) to be Closed for Event Start: See course maps
Run, Walk, Parade Start Time: Walk Start approximately at 9:30 am
Daily Event Hours: 7:30 to 10:30 am

Event End: Date: 09/21/2019 Time: 10:30 am
Street Reopens after Event End: Date: 09/21/2019 Time: 10:30 am
Event Teardown: Date: 09/21/2019 Time: 10:30 am
Street Reopens after Event Teardown: Date: 09/21/2019 Time: 11:00 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 7 Provider and Phone: 2-40X80, 3-20X20, 2-20X40
Party Pro
918-622-8102
Number of Inflatables: 0 Provider and Phone: N/A,
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Teri Barnett 918-504-1007 (Registration - Unity Center)
Bruce Ely 918-630-2598 (Registration)
Jack Myers 918-625-1158 (Registration)
Roger Norman 918-698-7265 (Overnight)

Medical and/or First Aid Services: Contact, Email and Phone: EMSA
Adam Paluka
palukaa@emsa.net
918-596-3120

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: Senior Star at Woodland Terrace Shuttle Bus (& driver).
Senior Star at Burgundy Place Shuttle Bus (& Driver)
Jaimie Shirley, jshirley@seniorstar.com 918-592-4400

Sponsor and Other Event Information

Event Sponsor(s): Senior Star, Paragon Industries, Inc. Montereau, KTUL, Tulsa World, Tulsa People, Quilt2EndALZ, Totally Awesome 80's, Tulsa Oilers, Williams, Laureate, Magellan Midstream Partners, Saint Simeon's Senior Living, QPS Engineering, Unit Corp, All My Sons Moving, Amada Senior Care, Filtration Group, Legend Senior Living, McElroy Manufacturing, University of Tulsa, University Village, PepsiCo, Gordon Outdoor Advertising

Name of Park and Location, if applicable: Veterans Park
1875 S Boulder Ave

Drone: No

Portable Toilets: Provider and Phone: American Waste Phone Pending

Total Number of Portable Toilets: 12 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 09/20/2019 Time: 1:00 pm

Equipment Pickup: Date: 09/21/2019 Time: 11:00 AM

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: DJ with Music

Sound Amplification: Yes

Start Time: 7:30 AM

Finish Time: 10:30 AM

Please describe the sound equipment that will be used for your event:

Sound for mic and music

Sound checks conducted prior to the event: Yes

Start Time: 4:00 PM

Finish Time: 4:30 PM

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

9X12 Mobile LED Truck, Blue Sky Productions, Jeff Bowen 918-639-7853

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers picking up all trash and recycled water bottles or other materials

Number of Trash Receptacles: 30

Number of Dumpsters: 1

Number of Recycling Containers: 15

Cleanup Service Provider and Phone, if applicable: Dumpster provided by American Waste Control

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Schools, Businesses, Business Association, Neighborhood Association , Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/09/2019 Date routed: 09/12/2019 Date for review: 09/18/2019

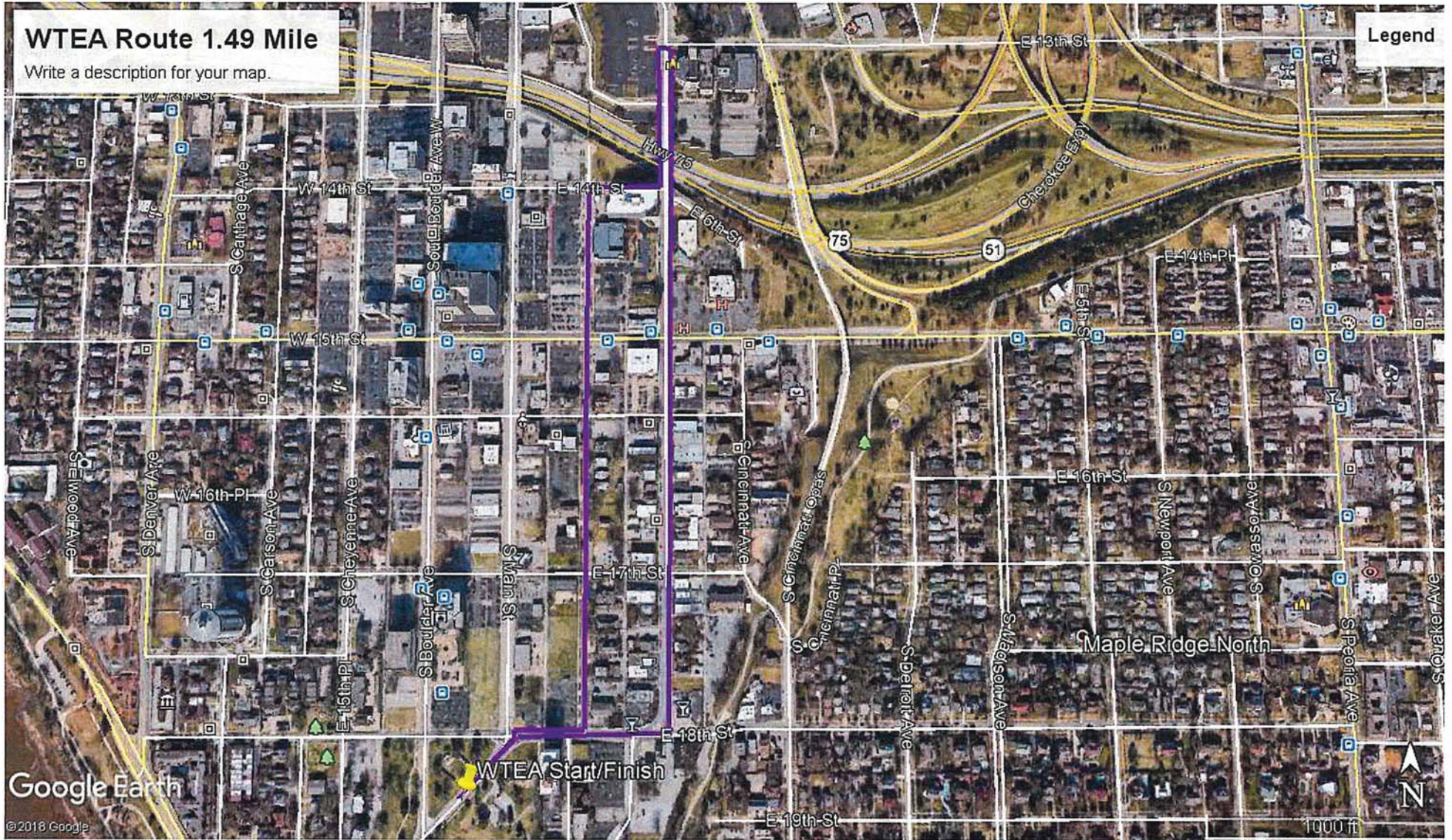
Special Events Committee Recommendation: 09/12/2019* Yes No Yes No

Date routed to Mayor: 09/12/2019 Mayor's Recommendation: 09/16/2019 Yes No

Date routed to Council: 09/12/2019 City Council Approval: 09/18/2019 Yes No

Date Permit Issued: 09/20/2019 Comments: Form revised 09/12/2019. *Email Review. Next SEC meeting 09/25/2019.





Shuttle Pick Up & Drop Off

1. Veterans Park – 18th & Main
2. Mapco Plaza – 17th & Main
3. Blue Cross Blue Shield – 15th & Baltimore
4. Boston Avenue Methodist Church d – 13th & Boston



