



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: 2019 Oklahoma Championship Steak Cookoff Date(s) of Event: September 14, 2019
Location Address: 1313 S LEWIS AVE E Council District(s): 4
Event Description: BBQ cookoff/Festival
Event Category: Festival/Celebration
Event Includes: Amplified Sound, Tent/Canopy, Use of barbeque grills by competitors, Private Property
Anticipated Attendance: Total: 250 Per Day: 250
Anticipated Participants: Total: 60 Per Day: 60
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Hasty-Bake Inc Website: http://tulsagrillstore.com/
Chief Officer of Host Organization: Richard Alexander
Email and Phone: ralexander@hastybake.com 918-665-8220
Applicant Name: Sandra McBride
Email and Phone: smcbride@hastybake.com 918-665-8220
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Sandra McBride Mobile: 918-606-5834
Billing Contact: Hasty-Bake Phone: 918-665-8220
Billing Address: 1313 S Lewis
TULSA OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/14/2019 Time: 07:00am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA

Event Start: Date: 09/14/2019 Time: 10:00am
Street Closure for Event Start: Date: 09/14/2019 Time:
Street(s) to be Closed for Event Start: NA
Run, Walk, Parade Start Time: NA
Daily Event Hours: 10am to 6pm

Event End: Date: 09/14/2019 Time: 6:00PM
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 09/14/2019 Time: 5:00PM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas, Wood
Number of Item Vendors: 2 Number of Service Vendors: 0
Number of Tents/Canopies: 45 10x10 Provider and Phone: Competitors bring their own
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Drew Holden 918-284-4801

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: 918 Shuttle
918-748-8853

Sponsor and Other Event Information

Event Sponsor(s): Hasty-Bake

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service
918-272-0568

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/13/2019 Time: 12:00

Equipment Pickup: Date: 09/16/2019 Time: 12:00

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 10:00am

Finish Time: 5:00PM

Please describe the sound equipment that will be used for your event:

Portable PA system

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Done by employees

Number of Trash Receptacles: 40

Number of Dumpsters: 1

Number of Recycling Containers: 10

Cleanup Service Provider and Phone, if applicable:

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/13/2019 Date routed: 09/13/2019 Date for review: Email/Website

Special Events Committee Recommendation: _____ Yes No
Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 09/13/2019