



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Super Fiesta De La Independencia Date(s) of Event: Sept. 14-15, 2019
Location Address: 2105 S JACKSON AVE W Council District(s): 2
Event Description: Mexico's Independence Day Festival Presented by Key Plus Broadcasting. Live Music, Food Trucks, Dancing at River West Festival Park. Standard road closure plan and use of west park for parking. Free event to public.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Public Park, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 10000 Per Day: 5000

Anticipated Participants: Total: 600 Per Day: 300

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: River Parks Authority Website: http://www.riverparks.org/

Chief Officer of Host Organization: Esteban Torres

Email and Phone: meny27@hotmail.com 918-921-3500

Applicant Name: Ryan Howell

Email and Phone: ryan@riverparks.org 918-596-2008

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Ryan Howell Mobile: 918-264-9915

Billing Contact: River Parks Authority Phone: 918-596-2008

Billing Address: 2424 East 21st Street 300
Tulsa OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/13/2019 Time: 8am
Street Closure for Event Setup: Date: 09/14/2019 Time: 10am
Street(s) to be Closed for Event Setup: South Jackson Ave between 20th St and 23rd St

Event Start: Date: 09/14/2019 Time: 11am
Street Closure for Event Start: Date: 09/14/2019 Time: 10am
Street(s) to be Closed for Event Start: South Jackson Ave between 20th St and 23rd St
Run, Walk, Parade Start Time: NA
Daily Event Hours: 11am to 11pm

Event End: Date: 09/15/2019 Time: 11pm
Street Reopens after Event End: Date: 09/15/2019 Time: Midnight
Event Teardown: Date: 09/16/2019 Time: 5pm
Street Reopens after Event Teardown: Date: 09/15/2019 Time: Midnight

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales
Number of Food Vendors: 0
Number of Food Trucks: 10
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric, Gas, Wood
Number of Item Vendors: 10 Number of Service Vendors: 5
Number of Tents/Canopies: TBD Provider and Phone: 1 60x40, several 20x20s, several 10x10s
ABCO Rentals, Oscar 918-271-3711
Number of Inflatables: 2 Provider and Phone: TBD,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Chris Witt, TPD Special Events Unit, (918) 596-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems, Brad Holder, (918) 425-4550

Equipment Setup: Date: 09/13/2019 Time: 8am Equipment Pickup: Date: 10/14/2019 Time: 5pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Esteban Torres
Key Plus Broadcasting, LLC
PHONE: 918-921-3500
10915 East 31st Street, Tulsa, OK 74146
EMAIL: meny27@hotmail.com

Name of Park and Location, if applicable: River Parks 2100 S Jackson Ave

Drone: No

Portable Toilets: Provider and Phone: Port-a-John of Tulsa (918) 836-2134

Total Number of Portable Toilets: 15 Number of ADA Accessible Portable Toilets: 4

Equipment Setup: Date: 09/13/2019 Time: 8am

Equipment Pickup: Date: 09/16/2019 Time: 5pm

Other information: \$10 Paid Parking with Parking attendants on-site.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 10

Performer/Band name and music type: Traditional Hispanic

Sound Amplification: Yes

Start Time: 11am

Finish Time: 11pm

Please describe the sound equipment that will be used for your event:

Standard Band Equipment

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Standard event signage

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers and hired staff

Number of Trash Receptacles: 20

Number of Dumpsters: 2

Number of Recycling Containers: 15

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Neighborhood Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

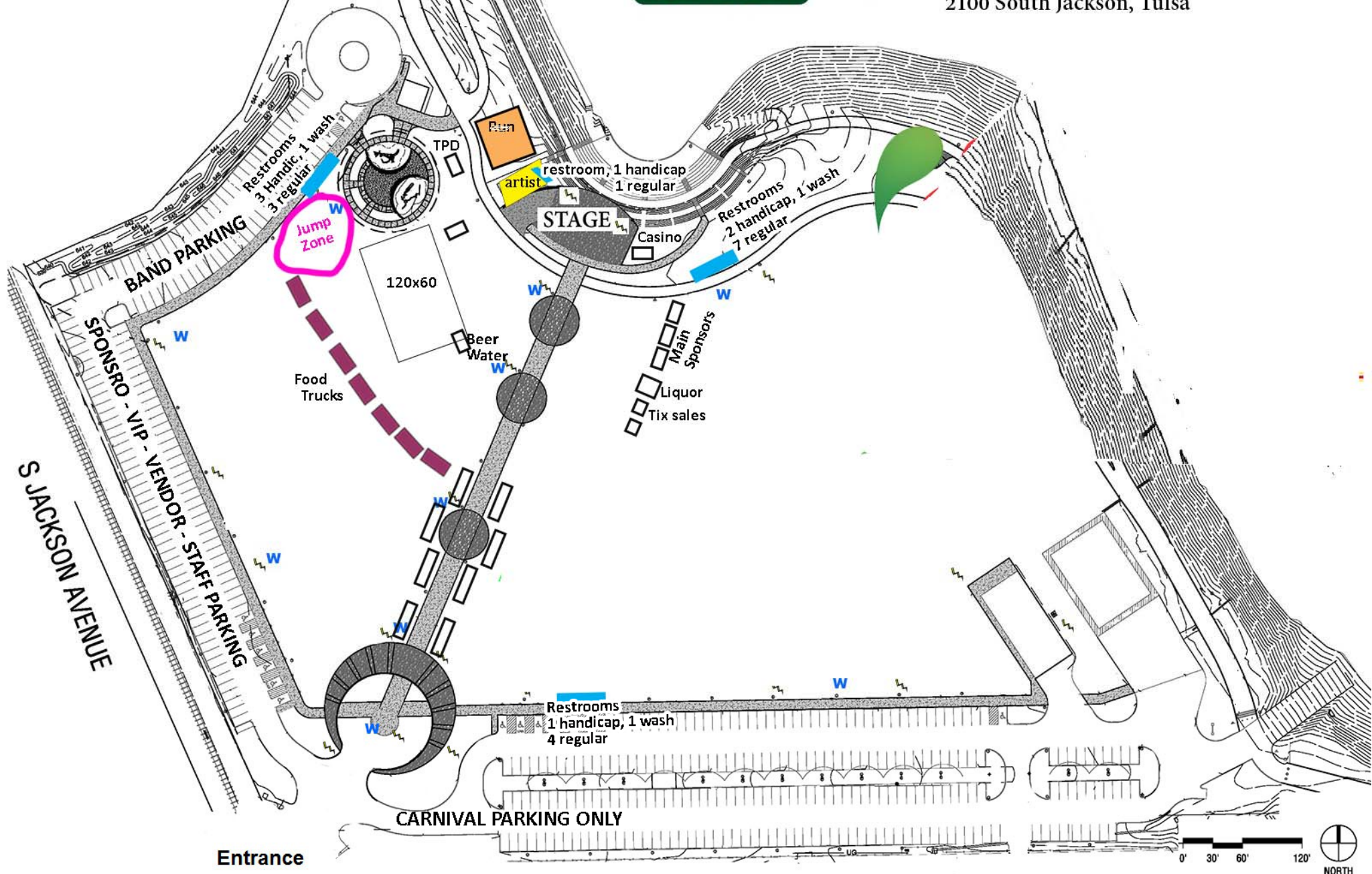
Date received: 08/23/2019 Date routed: 09/05/2019 Date for review: 09/11/2019

Special Events Committee Recommendation: 09/05/2019* Yes No

Date routed to Mayor: 09/05/2019 Mayor's Recommendation: _____ Yes No

Date routed to Council: 09/05/2019 City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form and TCP map revised 09/05/2019. *Email review. Next SEC meeting 09/11/2019.



S JACKSON AVENUE

Entrance

