



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: The University of Tulsa Home Football Games Date(s) of Event: September 14, 2019
September 21, 2019

Location Address: 3110 E 8TH ST S Council District(s): 4

Event Description: D1 College Football Games

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 60000 Per Day: 30000

Anticipated Participants: Total: 500 Per Day: 250

Number of Events for Monthly Event: 2

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: The University of Tulsa Website: https://utulsa.edu/

Chief Officer of Host Organization: Kevan Buck

Email and Phone: kevan-buck@utulsa.edu 918-631-3245

Applicant Name: Joe Timmons

Email and Phone: joseph-timmons@utulsa.edu 918-631-2710

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Joe Timmons Mobile: 918-740-1681

Billing Contact: The University of Tulsa Phone: 918-631-2710
Department of Campus Security

Billing Address: 800 Tucker Drive
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/14/2019 Time: 9:00 am
Street Closure for Event Setup: Date: 09/14/2019 Time: 9:00 am
Street(s) to be Closed for Event Setup: 8th St between Harvard Ave and Delaware Ave - see attached map

Event Start: Date: 09/14/2019 Time: 1:00 pm
Street Closure for Event Start: Date: 09/14/2019 Time: 9:00 am
Street(s) to be Closed for Event Start: 8th St between Harvard Ave and Delaware Ave - see attached map
Run, Walk, Parade Start Time: NA
Daily Event Hours: NA

Event End: Date: 09/21/2019 Time: 7:30 pm
Street Reopens after Event End: Date: 09/21/2019 Time: 7:30 pm

Event Teardown: Date: 09/21/2019 Time: 7:30 pm
Street Reopens after Event Teardown: Date: 09/21/2019 Time: 7:30 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales, Low point Beer Sales
Number of Food Vendors: 1
Number of Food Trucks: 4
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric
Number of Item Vendors: 10 Number of Service Vendors: 10
Number of Tents/Canopies: TBD Provider and Phone: ABCO Rents - (918) 583-6557
Number of Inflatables: 4 Provider and Phone: TBD
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Joe Timmons: TU Security, joseph-timmons@utulsa.edu, (918) 740-1681
Richard Lawson: TPD, rlawson@cityoftulsa.org, (918) 527-0111

Medical and/or First Aid Services: Contact, Email and Phone: EMSA: emsaonline.com, (918) 596-3100
TFD: cityoftulsa.org, (918) 596-9977

Traffic Control Barricade Company: Contact, Email and Phone: Roadsafe Traffic Systems: roadsafetraffic.com, (918) 425-4550

Equipment Setup: Date: 09/14/2019 Time: TBD Equipment Pickup: Date: 09/14/2019 Time: TBD

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: The University of Tulsa

Sponsor and Other Event Information

Event Sponsor(s): The University of Tulsa

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa: (918) 836-8657

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/14/2019 Time: TBD

Equipment Pickup: Date: 09/14/2019 Time: TBD

Other information: TPD will escort football teams on game day from their hotels to campus & from campus to Tulsa International Airport. TPD will enforce neighborhood "No Parking" signs & no yard (grass) parking including notifying WIN (918) 596-7090, if residents are selling parking spaces.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD - Family friendly, i.e. country western, rock, etc

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

Stadium PA System

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Signs and Banners advertising game day sponsors and donors.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The venue and surrounding areas will be cleaned and trash collected by the University of Tulsa and a contractor (Manpower)

Number of Trash Receptacles: 60

Number of Dumpsters: 4

Number of Recycling Containers: 60

Cleanup Service Provider and Phone, if applicable: The University of Tulsa and a contractor (Manpower): (918) 63

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Website

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/18/2019 Date routed: 09/05/2019 Date for review: 09/11/2019

Special Events Committee Recommendation: 09/05/2019* Yes No

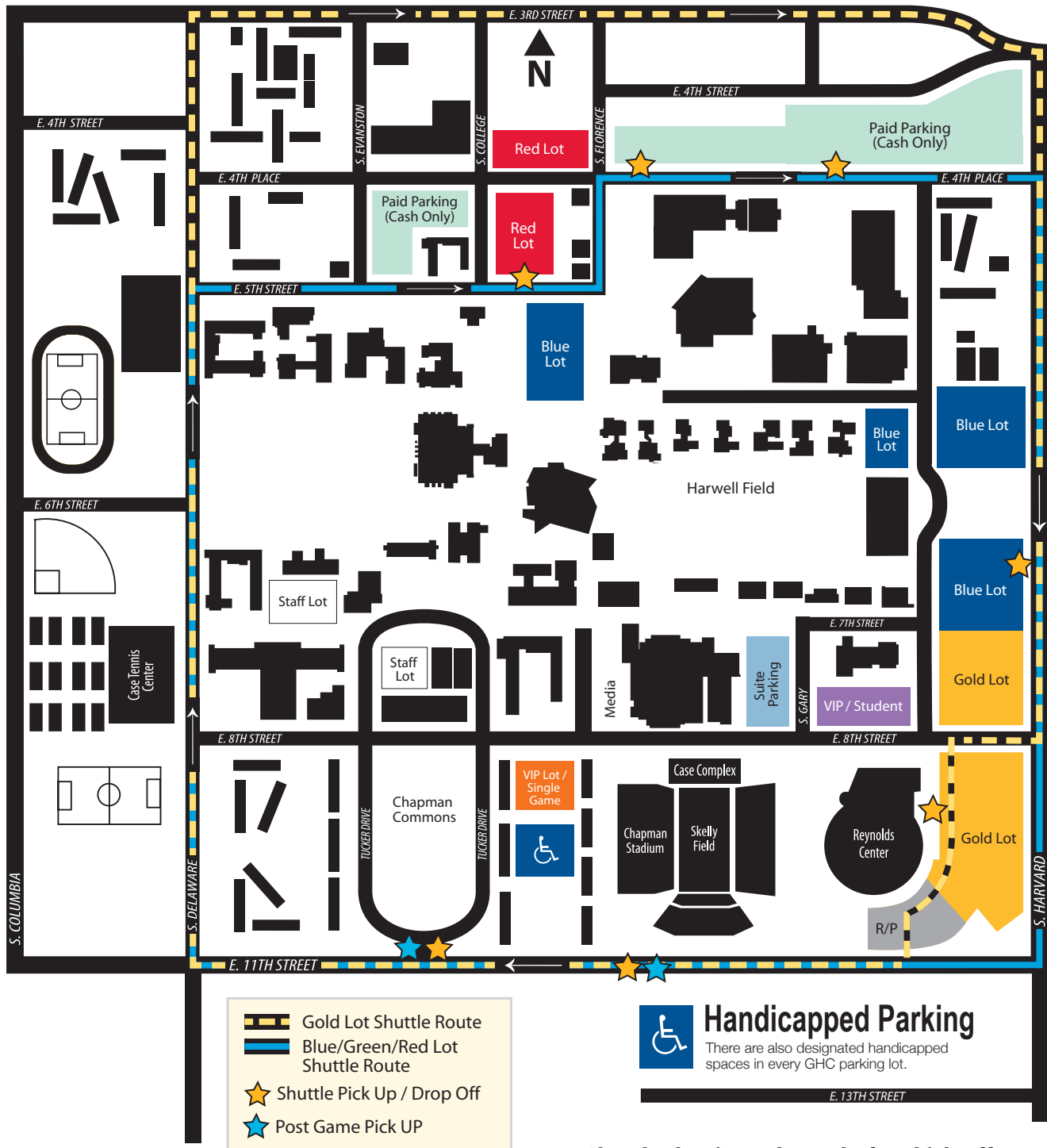
Date routed to Mayor: 09/05/2019 Mayor's Recommendation: _____ Yes No





Date routed to Council: 09/05/2019 City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised and outstanding fee 09/05/2019. *Email review. Next SEC meeting 09/11/2019.

Football Shuttle Map

I-244



-  Gold Lot Shuttle Route
-  Blue/Green/Red Lot Shuttle Route
-  Shuttle Pick Up / Drop Off
-  Post Game Pick UP

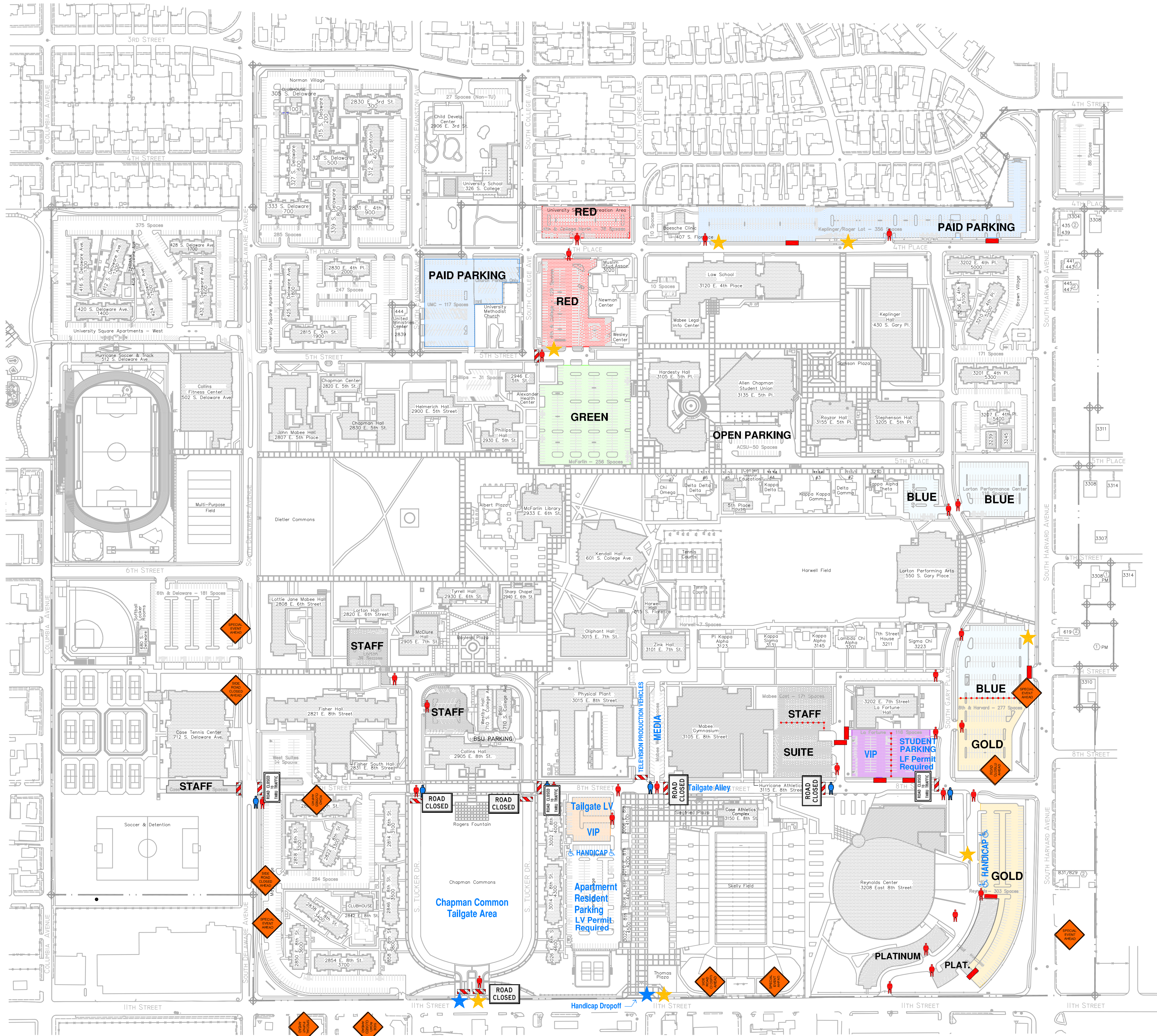
 **Handicapped Parking**
 There are also designated handicapped spaces in every GHC parking lot.

* Shuttles begin 2.5 hours before kick-off

E. 13TH STREET

University of Tulsa Football Game Day Street Closures for September 2019

DATE	EVENT TIME	DOOR TIME	NAME OF EVENT	ESTIMATED ATTENDANCE	STREET CLOSED	STREET OPENED	CLOSURE LOCATIONS
14-Sep-19	2:30 p.m.	1:00 p.m.	University of Tulsa vs. Oklahoma State	30,000	9:00 a.m.	7:30 p.m.	See attachd map
21-Sep-19	TBA	TBA	University of Tulsa vs. Wyoming	30,000	TBA	TBA	See attachd map



LEGEND:

-  BLOCKED ENTRY
-  BARRICADE(S)
-  CONE LINE
-  PARKING ATTENDANT
-  OFFICER
-  SHUTTLE PICK UP/DROP OFF
-  POST GAME PICK UP
-  SPECIAL EVENT AHEAD
-  SIDE ROAD CLOSED AHEAD
-  ROAD CLOSED AHEAD
-  ROAD CLOSED
-  ROAD CLOSED THRU TRAFFIC

