



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Bike MS Oklahoma Date(s) of Event: September 14-15, 2019
Location Address: 700 N GREENWOOD AVE E Council District(s): 1
Event Description: Bike MS is a 2-day bike ride fundraising cycling series of the National MS Society and raises more money than any other cycling event for any other cause. To date, Bike MS cyclists, volunteers, and donors have raised more than \$1.3 billion to stop MS in its tracks, restore what's been lost, and end MS forever.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Live Entertainment, Osage Prairie Trail, No Parking Signage, Private Property

Anticipated Attendance: Total: 500 Per Day: 500

Anticipated Participants: Total: 500 Per Day: 500

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: National MS Society Website: https://secure.nationalmssociety.org/site/TR?fr_id=30240&pg=entry
Chief Officer of Host Organization: Lyndee Klein
Email and Phone: lyndee.klein@nmss.org 940-636-9855
Applicant Name: Kristen Flores
Email and Phone: kristen.flores@nmss.org 918-770-7270
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Kristen Flores Mobile: 918-770-7270
Billing Contact: National MS Society Phone: 918-770-7270
Billing Address: 2526 E 71st Street A
Tulsa OK 74146

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/13/2019 Time: 12:00pm
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Staging in OSU-Tulsa Parking Lot A

Event Start: Date: 09/14/2019 Time: 8:00am
Street Closure for Event Start: Date: 09/14/2019 Time: 7:45am
Street(s) to be Closed for Event Start: Starting in OSU-Tulsa Parking Lot A and using the Osage Prairie Trail. TPD will perform traffic control at Pine St. Apache St. and 36th St. Outbound on 09/14/2019.

Run, Walk, Parade Start Time: 8:00am

Daily Event Hours: NA

Event End: Date: 09/15/2019 Time: 5:00pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 09/15/2019 Time: 5:00pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: Yes Fuel(s) to be used: Gas

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 13 Provider and Phone: ABCO Rentals (918) 583-6567
20x40 - 1 / 20x20 - 2 / 10x20 - 2 / 10x10 - 8

Number of Inflatables: 0 Provider and Phone: NA,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 and Owl Nite Security (918) 794-7003

Medical and/or First Aid Services: Contact, Email and Phone: EMSA & medical volunteers (first aid and CPR certified)

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Sam's Club, Baker Hughes

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/13/2019 Time: 12:00pm

Equipment Pickup: Date: 09/16/2019 Time: 7:00am

Other information: Virgin St and Mohawk Blvd are cross streets for the trail too. [Map](#)

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: DJ Connection

Sound Amplification: Yes

Start Time: 7:00am

Finish Time: 8:30am

Please describe the sound equipment that will be used for your event:

09/14/2019 7 to 8:30 a.m.

09/15/2019 9:30 a.m to 3 p.m.

DJ w/ speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Sponsor banners and directional signage

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will be on site to clean and remove trash. Will place all trash in dumpster.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Will present to community once marketing materials are complete.

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

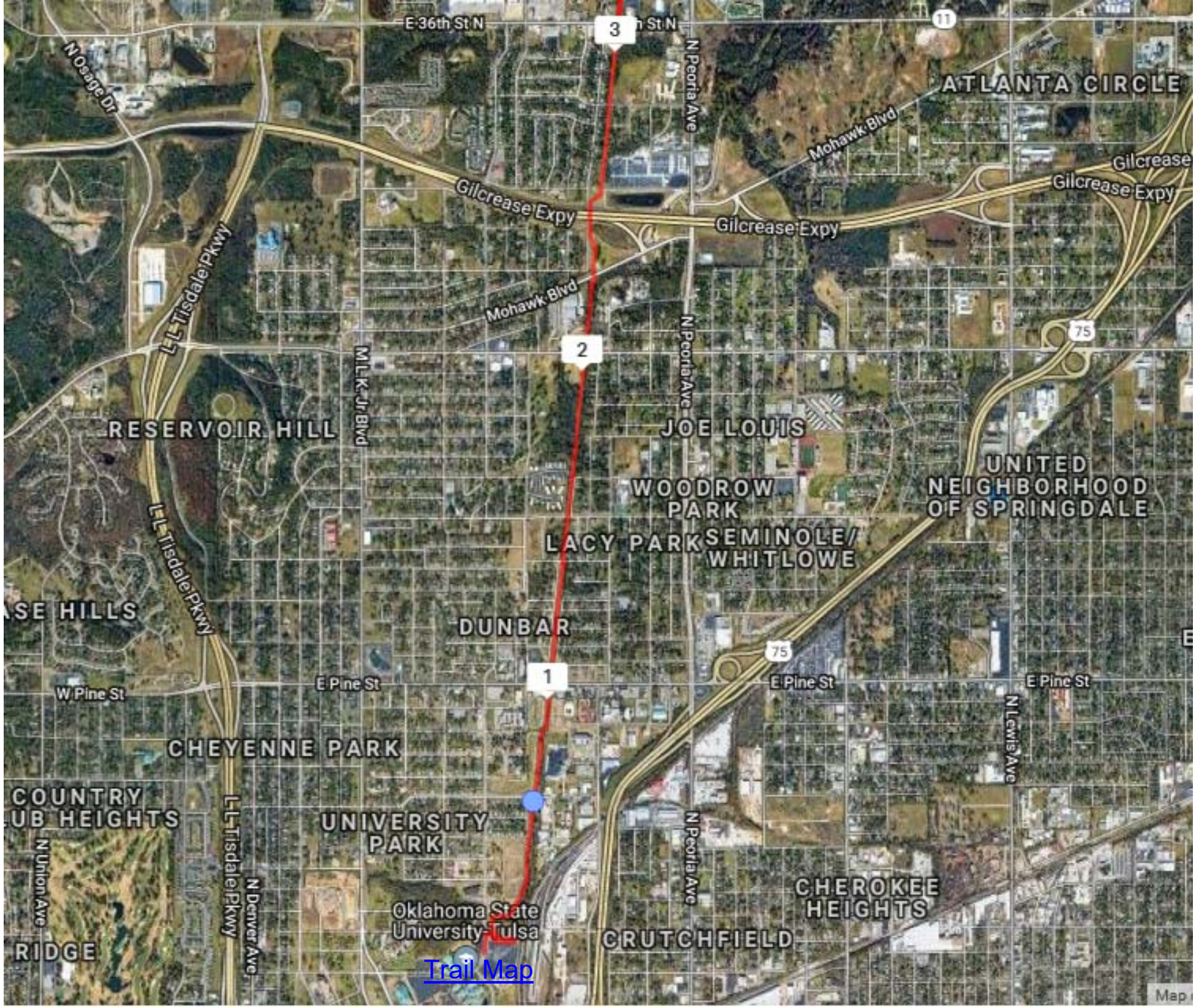
Date received: 06/03/2019 Date routed: 09/04/2019 Date for review: 09/11/2019

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Route change and map submitted 08/27/2019. Form revised (missing/TBD Info, outstanding balance) 09/04/2019.



[Trail Map](#)