



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Wedding Ceremony of Dillon Evans and Chloe Vincent Date(s) of Event: September 14, 2019

Location Address: 100 E 1ST ST S

Council District(s): 4

Event Description: Wedding Ceremony at The Center of the Universe

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Sidewalk Closure

Anticipated Attendance: Total: 85

Per Day: 85

Anticipated Participants: Total: 85

Per Day: 85

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Chloe Vincent Website: NA

Chief Officer of Host Organization: Chloe Vincent

Email and Phone: NA

Applicant Name: Chloe Cierra Vincent

Email and Phone: chloeshairdos@gmail.com 918-770-5319

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Chloe Vincent Mobile: NA

Billing Contact: Chloe Cierra Vincent Phone: 918-770-5319

Billing Address: 104 Grandview Blvd.
Muskogee OK 74403

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/14/2019 Time: Noon
Street Closure for Event Setup: Date: 09/14/2019 Time: Noon
Street(s) to be Closed for Event Setup: No Street Closure. Center of the Universe Area

Event Start: Date: 09/14/2019 Time: 5:30pm
Street Closure for Event Start: Date: 09/14/2019 Time: 2:30pm
Street(s) to be Closed for Event Start: Center of the Universe Area See Map.
Run, Walk, Parade Start Time: Ceremony 6:00pm
Daily Event Hours: NA

Event End: Date: 09/14/2019 Time: 8:00pm
Street Reopens after Event End: Date: 09/14/2019 Time: 8:00pm

Event Teardown: Date: 09/14/2019 Time: 7:30pm
Street Reopens after Event Teardown: Date: 09/14/2019 Time: 8:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Chloe Vincent
918-770-5319

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Sidewalks available on each side of the Center of the Universe area.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

We will have chairs on site, and a few decorations to stand up, nothing major except the chairs.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Cleanup crew will come get chairs and decorations right after Ceremony.

Number of Trash Receptacles: 1

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/15/2019 Date routed: 08/24/2019 Date for review: 08/28/2019

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form (timeline) & map revised 08/24/2019.



Center of the Universe

Tulsa Union Depot

Oklahoma Jazz Hall of Fame

S Boston Ave

S Boston Ave

Boston Ave