



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Fire Department 9/11 Memorial Stair Climb Date(s) of Event: September 11, 2019

Location Address: 15 E 5TH ST S Council District(s): 4

Event Description: An opportunity for First Responders to gather and climb 110 stories to remember those that responded and passed on September 11, 2001.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Public Right of Way, No Parking Signage, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 300 Per Day: 300

Anticipated Participants: Total: 300 Per Day: 300

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Fire Department Website: www.cityoftulsa.org/government/departments/fire/

Chief Officer of Host Organization: Joey Marshall

Email and Phone: joeymarshall@cityoftulsa.org 918-906-9573

Applicant Name: Joey Marshall

Email and Phone: joeymarshall@cityoftulsa.org 918-906-9573

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Joey Marshall Mobile: 918-906-9573

Billing Contact: Tulsa Fire Department Phone: 918-596-9444

Billing Address: 10510 S 84 E Circle
Tulsa OK 74133

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/11/2019 Time: 0600hrs
Street Closure for Event Setup: Date: 09/11/2019 Time: 0600hrs
Street(s) to be Closed for Event Setup: 4th St between Main St and Boston Ave

Event Start: Date: 09/11/2019 Time: 0846
Street Closure for Event Start: Date: 09/11/2019 Time: 0600hrs
Street(s) to be Closed for Event Start: 4th St between Main St and Boston Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: NA

Event End: Date: 09/11/2019 Time: 1200hrs
Street Reopens after Event End: Date: 09/11/2019 Time: 1200hrs
Event Teardown: Date: 09/11/2019 Time: 1100hrs
Street Reopens after Event Teardown: Date: 09/11/2019 Time: 1200hrs

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Fire Local 176
Tulsa Fire Department
Price Family Properties

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Road closure by TFD apparatus with activated lights

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 0830

Finish Time: 0900

Please describe the sound equipment that will be used for your event:

Podium speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The street area will be primarily for Fire Department Apparatus parking and gathering of group prior to event All apparatus will depart by 1200hrs on day of the event.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: News release, website

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/06/2019 Date routed: 08/21/2019 Date for review: 08/28/2019

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form revised 08/21/2019