



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Symphony in the Park Date(s) of Event: September 6, 2019
Location Address: 117 N BOSTON AVE E Council District(s): 4
Event Description: Evening Concert in Guthrie Green with fireworks display originating from MLK Jr Memorial Overpass between Archer St and 1st St

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Private Park, Public Right of Way, Live Entertainment, Fireworks/Pyrotechnics, No Parking Signage, Street Closure

Anticipated Attendance: Total: 5000 Per Day: 5000

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Symphony Orchestra Website: www.tulsasymphony.org

Chief Officer of Host Organization: Keith Elder

Email and Phone: Keith@tulsasymphony.org

Applicant Name: Gyan Galoob

Email and Phone: gyan@tulsasymphony.org 918-584-3645 x 201

Professional Event Organizer: Imperial Fireworks

Email and Phone: 918-237-0537

On-site Contact: Tom Stout Mobile: 918-808-6477

Billing Contact: Tulsa Symphony Orchestra Phone: 918-584-3645 x 201

Billing Address: 117 North Boston Avenue 201
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 09/06/2019 Time: 5pm
Street Closure for Event Setup: Date: 09/06/2019 Time: 8pm
Street(s) to be Closed for Event Setup: MLK Jr Memorial Overpass between Archer St and 1st St

Event Start: Date: 09/06/2019 Time: 7:30pm
Street Closure for Event Start: Date: 09/06/2019 Time: 8pm
Street(s) to be Closed for Event Start: MLK Jr Memorial Overpass between Archer St and 1st St
Run, Walk, Parade Start Time: N/A
Daily Event Hours: N/A

Event End: Date: 09/06/2019 Time: 9:15pm
Street Reopens after Event End: Date: 09/06/2019 Time: 9:30pm
Event Teardown: Date: 09/06/2019 Time: 9:30pm
Street Reopens after Event Teardown: Date: 09/06/2019 Time: 9:30pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: N/A
Number of Inflatables: 0 Provider and Phone: N/A
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes
Provider and Phone: Imperial Fireworks 918-237-0537

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054
Traffic and pedestrian control on both ends of the overpass

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Symphony Orchestra

Name of Park and Location, if applicable: Using Guthrie Green Park
111 E Reconciliation Way

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Fireworks display on the MLK Jr Memorial Overpass.
Temporary road closure by TPD during set-up, display and clean-up.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 75

Performer/Band name and music type: Tulsa Symphony Orchestra - popular music

Sound Amplification: Yes

Start Time: 7:30pm

Finish Time: 8:45pm

Please describe the sound equipment that will be used for your event:

Guthrie Green Stage Speakers

Sound checks conducted prior to the event: Yes

Start Time: 6:30pm

Finish Time: 7pm

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Only on Guthrie Green Stage

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Fireworks provider to clean up debris from fireworks on roadway. Guthrie Green staff handles the Park.

Number of Trash Receptacles: 25

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: News release and website

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/05/2019 Date routed: 08/21/2019 Date for review: 08/28/2019

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 08/21/2019.