



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Tulsa Stand Down 2019 Date(s) of Event: Sept. 21, 2019  
Location Address: 1115 S BOULDER AVE W Council District(s): 4  
Event Description: Through outreach and community collaboration, the Stand Down offers compassionate road maps to end Veteran homelessness for those most vulnerable. Through empowerment, resource connections and provision of the most basic needs, Veterans receive a hand-up to an opportunity for continued community support.

**Event Category:** Street, Lane, or Sidewalk Closure

**Event Includes:** Public Right of Way, Lane Closure, No Parking Signage, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 350 Per Day: 350

Anticipated Participants: Total: 600 Per Day: 600

Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: First United Methodist Church Website: www.fumctulsa.org

Chief Officer of Host Organization: Melanie Goldman

Email and Phone: melanie.goldman@va.gov 918-231-2974

Applicant Name: Stacy Schuller

Email and Phone: stacyschuller@fumctulsa.org 918-592-3862

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Chris Tabberer Mobile: 918-592-3862

Billing Contact: First United Methodist Church Phone: 918-592-3862

Billing Address: 1115 South Boulder Avenue West  
Tulsa OK 74119

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/20/2019 Time: 8 am  
Street Closure for Event Setup: Date: 09/20/2019 Time: Noon  
Street(s) to be Closed for Event Setup: Main Street between 10th Street and 12th Street

**Event Start:** Date: 09/21/2019 Time: 8 am  
Street Closure for Event Start: Date: 09/20/2019 Time: Noon  
Street(s) to be Closed for Event Start: Main Street between 10th Street and 12th street  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: 8 am to 1 pm

**Event End:** Date: 09/21/2019 Time: 1 pm  
Street Reopens after Event End: Date: 09/21/2019 Time: 4 pm  
**Event Teardown:** Date: 09/21/2019 Time: 4 pm  
Street Reopens after Event Teardown: Date: 09/21/2019 Time: 4 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: N/A  
Number of Inflatables: 0 Provider and Phone: N/A  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Allied Universal  
Mike Kirchmann  
918-660-7002  
michael.kirchmann@us.com

Medical and/or First Aid Services: Contact, Email and Phone: VA providing nurses on site

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems  
918-425-4550

Equipment Setup: Date: 09/20/2019 Time: 12 pm Equipment Pickup: Date: 09/21/2019 Time: 4 pm

Crowd Management Fencing Company: Contact, Email and Phone: Pipe and Draping Inside Use  
ABCO  
918-583-6557

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parking Type: Parking not available

Transportation Service: Shuttle Service

Transportation Service: Contact, Email and Phone: TBA -

## **Sponsor and Other Event Information**

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Event Sponsor(s): Veterans Administration

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: At Your Service  
918-272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 09/20/2019 Time: 5 pm

Equipment Pickup: Date: 09/21/2019 Time: 4 pm

Other information: N/A

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will clean up all areas

Number of Trash Receptacles: 15

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities, Places of Worship FUMC Tulsa Church property is on both sides of Main street

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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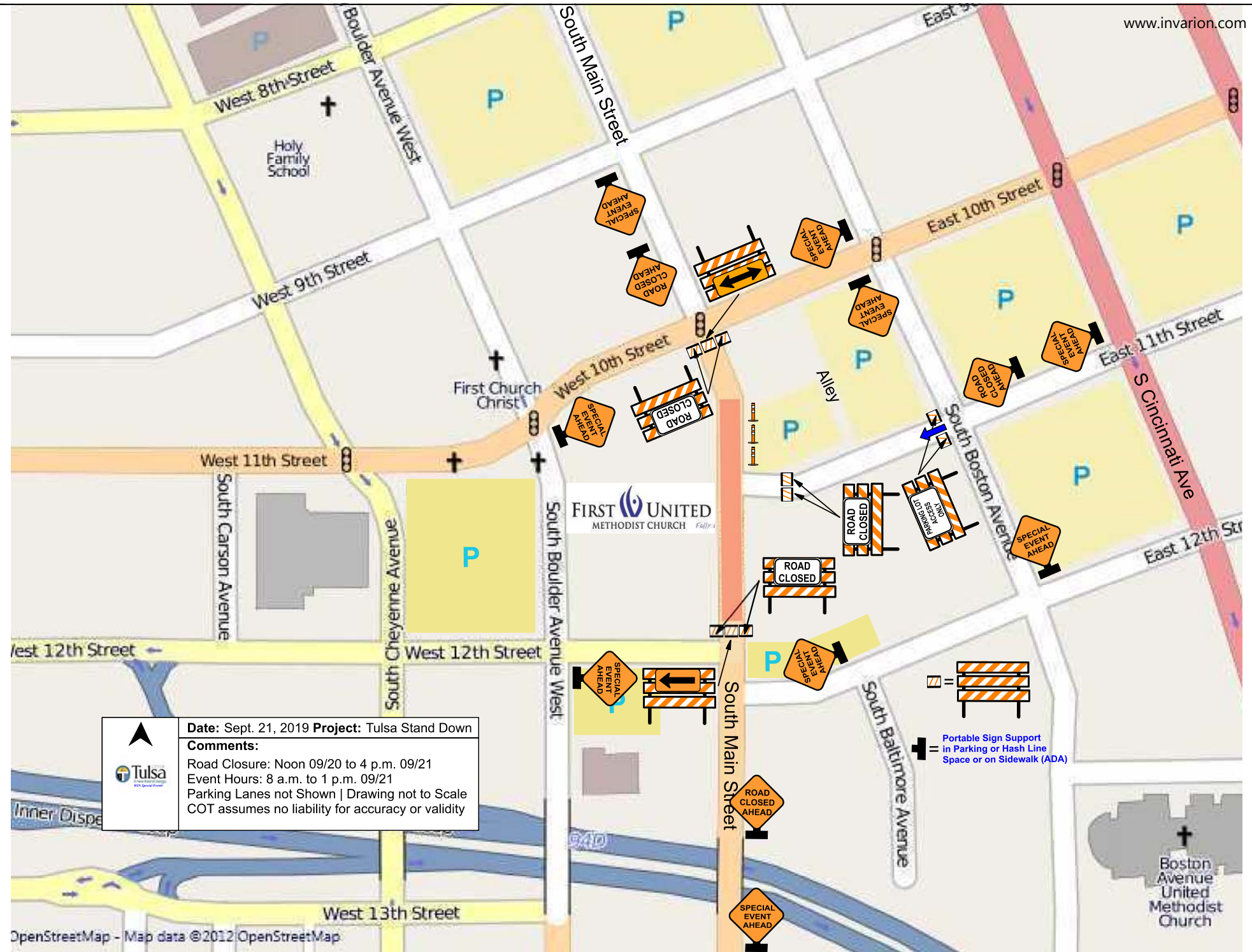
**For City of Tulsa Special Events Committee Use Only**


Date received: 04/16/2019      Date routed: 08/06/2019      Date for review: 08/14/2019

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No  
Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Form and TCP map revised 08/06/2019.



 **Date:** Sept. 21, 2019 **Project:** Tulsa Stand Down  
**Comments:**  
 Road Closure: Noon 09/20 to 4 p.m. 09/21  
 Event Hours: 8 a.m. to 1 p.m. 09/21  
 Parking Lanes not Shown | Drawing not to Scale  
 COT assumes no liability for accuracy or validity

 = Portable Sign Support in Parking or Hash Line Space or on Sidewalk (ADA)