



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: 92.1 The Beat - Back to School Bash Street Party Date(s) of Event: 8/17/2019
Location Address: 200 S DENVER AVE W Council District(s): 4
Event Description: Back to School Bash sponsored by 92.1 The Beat and Mtn Dew. The outdoor concert will take place on 3rd street outside BOK Center from 4pm-6pm. There will be a live concert, food trucks, beverage sales, water features, and sponsor activation.

Event Category: Street/Block Party

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 2000 Per Day: 2000

Anticipated Participants: Total: 100 Per Day: 100

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: BOK Center SMG Tulsa Website: www.bokcenter.com

Chief Officer of Host Organization: Casey Sparks

Email and Phone: (918) 894-4200

Applicant Name: Brenna Mullins

Email and Phone: vhajari@smgtulsa.com 918-894-4267

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Brenna Mullins Mobile: 918-805-9262

Billing Contact: SMG-TULSA Phone: 918-894-4267

Billing Address: 200 S. Denver Ave
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/15/2019 Time: 9:00am
Street Closure for Event Setup: Date: 08/15/2019 Time: 7:00am
Street(s) to be Closed for Event Setup: See TCP map

Event Start: Date: 08/17/2019 Time: 4:00pm
Street Closure for Event Start: Date: 08/17/2019 Time: 7:00am
Street(s) to be Closed for Event Start: 3rd St between Denver Ave and Frisco Ave with necessary lanes open for Federal Building. Left turn lane on Frisco Ave (east curb) from 2nd St to 3rd St.

Run, Walk, Parade Start Time: NA

Daily Event Hours: 4 to 6 p.m.

Event End: Date: 08/17/2019 Time: 6:00pm
Street Reopens after Event End: Date: 08/20/2019 Time: 10:00am

Event Teardown: Date: 08/17/2019 Time: 6:00pm
Street Reopens after Event Teardown: Date: 08/20/2019 Time: 10:00am

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales, Alcohol Sales

Number of Food Vendors: 3

Number of Food Trucks: 3

Food Cooked on-site: Yes Fuel(s) to be used: Electric

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 5 Provider and Phone: 1 tent at 20x20. Up to 4 separate 10x10 tents. In-house, BOK Center, 918-894-4267.

Number of Inflatables: 0 Provider and Phone: NA,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: SMG Off-Duty & Event Services Dan Brown
918-894-4395

Medical and/or First Aid Services: Contact, Email and Phone: EMSA Kim Richards 918-596-3055

Traffic Control Barricade Company: Contact, Email and Phone: BOK Center owns 918-894-4395

Equipment Setup: Date:08/15/2019 Time: Varies Equipment Pickup: Date: 08/20/2019 Time: Varies

Crowd Management Fencing Company: Contact, Email and Phone: BOK Center owns 918-894-4395

Equipment Setup: Date:08/15/2019 Time: TBD Equipment Pickup: Date: 08/20/2019 Time: TBD

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Pepsi Co. (Mtn Dew), iHeart Radio, Metro by TMobile

Name of Park and Location, if applicable: NAf

Drone: Yes

Portable Toilets: Provider and Phone: At Your Service Rentals 918-830-5654

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 08/16/2019 Time: TBD

Equipment Pickup: Date: 08/19/2019 Time: TBD

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band name and music type: 2 Openers - TBD (contest through 92.1 The Beat)
Headliner - Jake Miller

Sound Amplification: Yes

Start Time: 2:00pm

Finish Time: 6:00pm

Please describe the sound equipment that will be used for your event:

Band to provide backline

Sound checks conducted prior to the event: Yes

Start Time: 2:00pm

Finish Time: 3:45pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Stage banner, welcome truss banner, standard concert lighting set up

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: BOK Center has trash canisters located outside of each entrance to the facility. EVS staff to assist.

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 12

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/16/2019 Date routed: 07/26/2019 Date for review: 08/07/2019

Special Events Committee Recommendation: _____ Yes No
Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form and TCP map revised 07/26/2019.

South Frisco Avenue

Lane Closed Lane Closed Lane Closed

EMSA

dumpster

NO A
ONEC

STAFFING

- ★ T-SHIRT
- ★ EMSA
- ★ USHERS
- ★ POLICE
- ★ VOLUNTEERS

374.4
187
93.5

- Bike Rack
- Fencing
- Directional Signage
- 20x20 Tent
- 10x10 Tent
- Car
- Street Closure
- Water Barrel
- Power

Two Lanes Open

West 1st Street

Backstage

STAGE
24x24
Metro PCS
VIP Area 12x12

POWER

Igloo Slushy

Lawn Games
15 X 30

Hawker
Spray Paint Book
Shelf Wall

Mix

Water
Feature

Handing Station
Station 2

West 3rd Street

Lane Open

Welcome Arch

Food Truck
Food Truck

BAR

Sponsor Activation

BOK CENTER
MAIN ENTRANCE

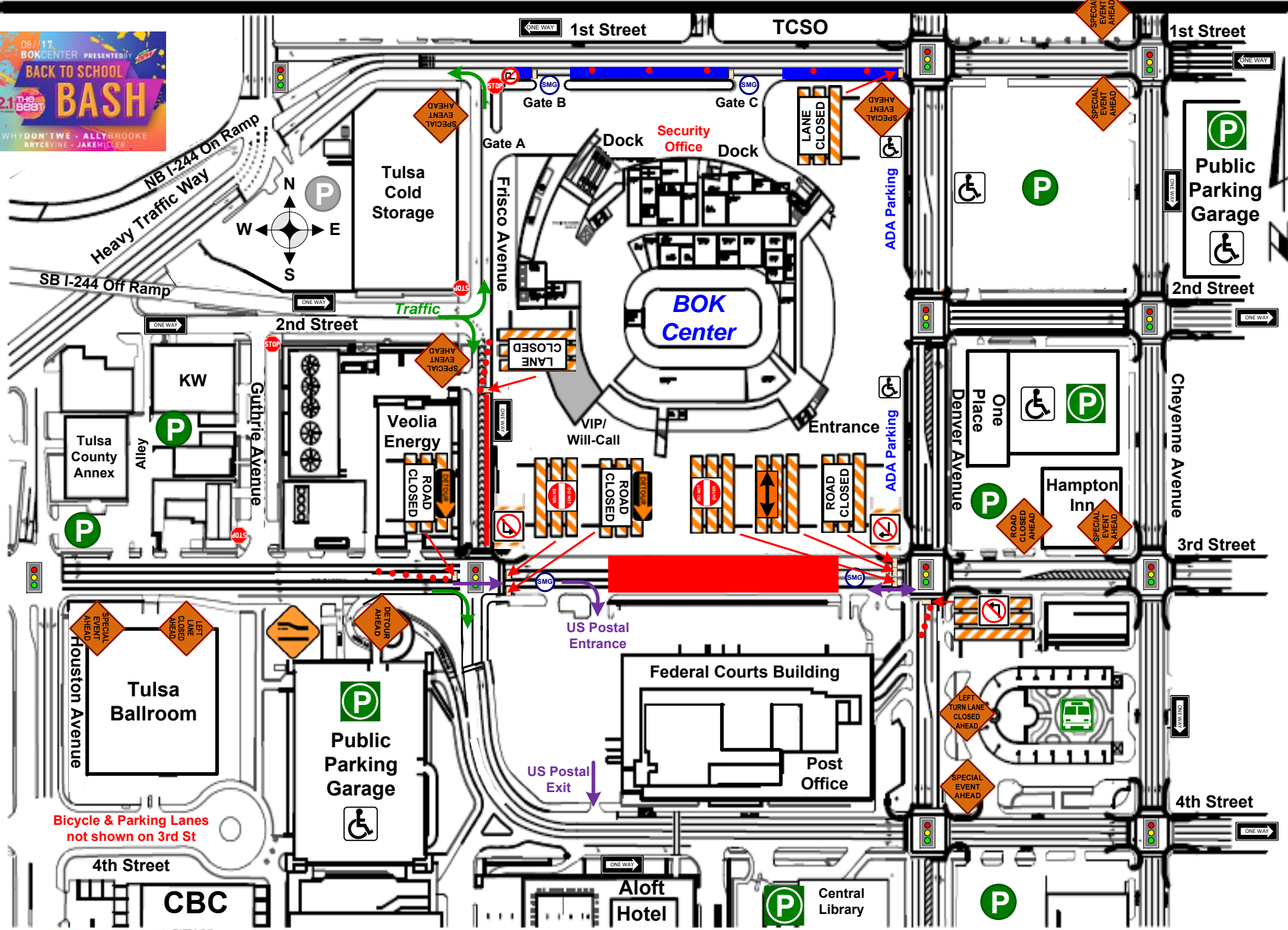
92.1 The Beat
Set Up



South Denver Avenue



South Denver Avenue



SIDE WALK SIDE WALK SIDE WALK




Bicycle & Parking Lanes not shown on 3rd St



-  BOK Center Security
-  Tulsa Transit Station

-  Support Parking
-  Back to School Bash

-  Road Closure: 7 a.m. August 15 to 10 a.m. August 20, 2019.