



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green Events Date(s) of Event: July 3-31, 2019
Location Address: 111 E MATHEW BRADY ST N Council District(s): 4
Event Description: Movies, Food Trucks, Live Entertainment
Event Category: Concert/Performance
Event Includes: Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Street Closure
Anticipated Attendance: Total: 8000 Per Day: 750
Anticipated Participants: Total: 20 Per Day: 300
Number of Events for Monthly Event: 16

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: GGP Website: http://www.guthriegreen.com/
Chief Officer of Host Organization: Robert Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Applicant Name: Robert Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Robert Wallace Mobile: 918-640-6645
Billing Contact: Guthrie Green Phone: 918-640-6645
Billing Address: 111 East Brady Street East Mathew B. Brady Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup:	Date: <u>07/03/2019</u>	Time: <u>Varies</u>
Street Closure for Event Setup:	Date: <u>07/03/2019</u>	Time: <u>Varies</u>
Street(s) to be Closed for Event Setup:	See Schedule	
 Event Start:	Date: <u>07/03/2019</u>	Time: <u>Varies</u>
Street Closure for Event Start:	Date: <u>07/03/2019</u>	Time: <u>Varies</u>
Street(s) to be Closed for Event Start:	<u>See Maps</u>	
Run, Walk, Parade Start Time:	<u>NA</u>	
Daily Event Hours:	<u>See Schedule</u>	
 Event End:	Date: <u>07/31/2019</u>	Time: <u>Varies</u>
Street Reopens after Event End:	Date: <u>07/31/2019</u>	Time: <u>Varies</u>
 Event Teardown:	Date: <u>07/31/2019</u>	Time: <u>Varies</u>
Street Reopens after Event Teardown:	Date: <u>07/31/2019</u>	Time: <u>Varies</u>

Secondary Permits Required

Beer Sales, Alcohol Sales:	<u>Not Applicable</u>	
Number of Food Vendors:	<u>0</u>	
Number of Food Trucks:	<u>75</u>	
Food Cooked on-site: <u>No</u>	Fuel(s) to be used:	
Number of Item Vendors: <u>0</u>	Number of Service Vendors:	<u>0</u>
Number of Tents/Canopies: <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Inflatables: <u>0</u>	Provider and Phone:	<u>NA</u>
Number of Amusement Rides: <u>0</u>	Provider and Phone:	<u>NA</u>
Use of fireworks, rockets, lasers, or other pyrotechnics: <u>No</u>		
Provider and Phone:	<u>NA</u>	

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: OWL NITE and ODLE Security (918) 794-7003

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3055 on-site for Signature Events

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 07/03/2019 Time: Varies Equipment Pickup: Date: 07/31/2019 Time: Varies

Crowd Management Fencing Company: Contact, Email and Phone: At Your Service (918) 272-0568

Equipment Setup: Date: 07/03/2019 Time: Varies Equipment Pickup: Date: 07/31/2019 Time: Varies

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Varies Per Event

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 07/03/2019 Time: Varies

Equipment Pickup: Date: 07/31/2019 Time: Varies

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: Varies

Performer/Band name and music type: Varies

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: Yes

Start Time: Varies

Finish Time: Varies

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: On-Site Staff and Semper Fi

Number of Trash Receptacles: 25

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: Semper Fi

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/30/2019 Date routed: 06/18/2019 Date for review: 06/26/2019

Special Events Committee Recommendation: *Email Review ☒ Yes ☐ No

Date routed to Mayor: 06/19/2019 Mayor's Recommendation: _____ ☐ Yes ☐ No

Date routed to Council: 06/19/2019 City Council Approval: _____ ☐ Yes ☐ No

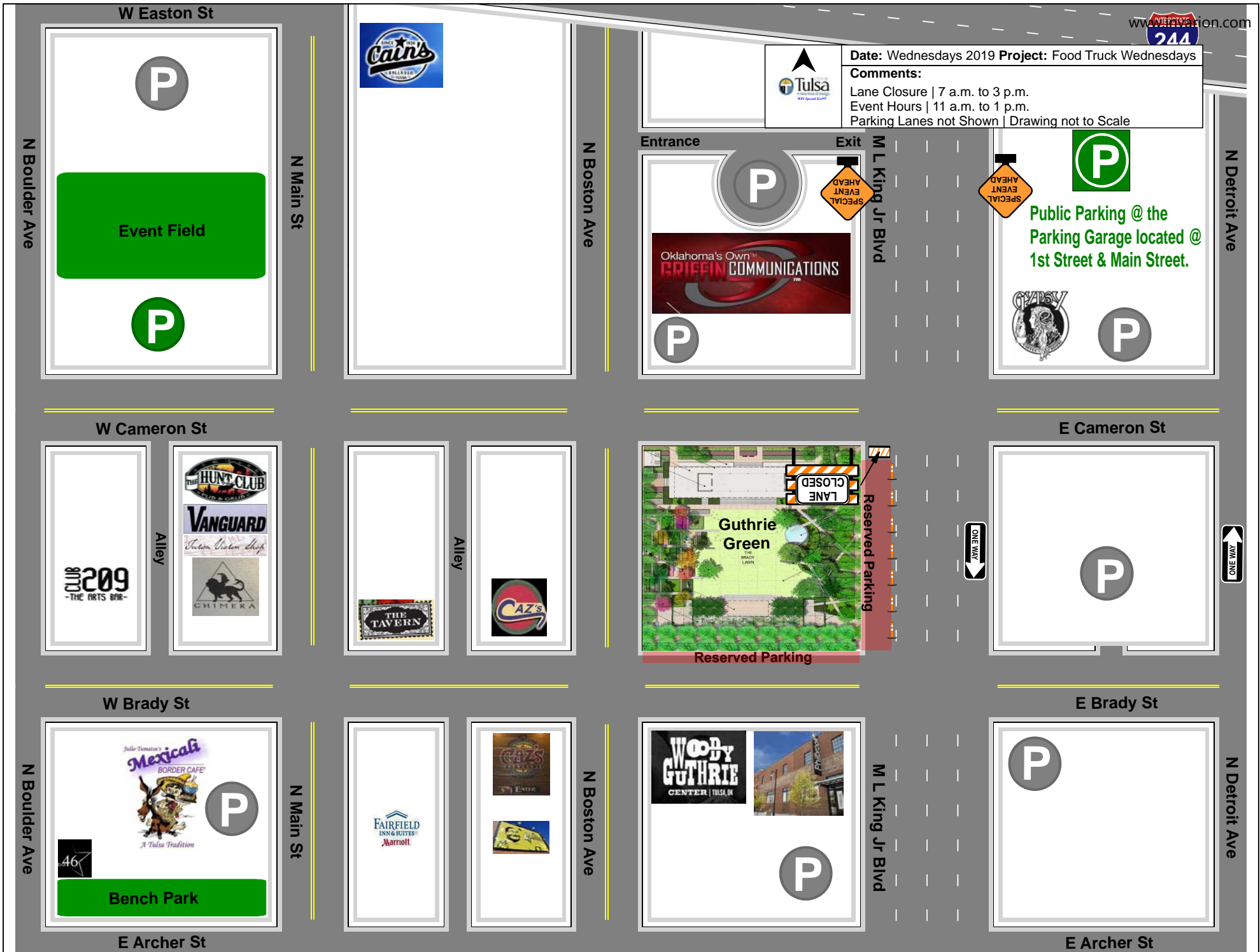
Date Permit Issued: _____ Comments: Form revised 06/18/2019. *Meeting 06/26/2019.

Guthrie Green Events - July 2019							
Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
7/3/19	11am-2pm	FTW	350	9:30 AM	2:30 PM	MLK West Lane and Parking	Food vendors and Live Amplified Music
7/6/19	4pm-12am	ROCK THE BLOCK		TBD	TBD	TBD	Food vendors and Live Amplified Music
7/7/19	2:30pm - 6:30pm	Sunday Concert	500	NONE	NONE	NONE	Live Amplified Music
7/9/19	8pm-10pm	Starlight Band Concert Series	1,000	NONE	NONE	NONE	Live Amplified Music

7/10/19	11am-2pm	FTW	350	9:30 AM	2:30 PM	MLK West Lane and Parking	Food vendors and Live Amplified Music
7/11/19	7:30pm-	Movie Night	1,200	NONE	NONE	NONE	Movie with Pre show entertainment
7/14/19	2:30pm - 6:30pm	Sunday Concert	500	NONE	NONE	NONE	Live Amplified Music
7/16/19	8pm-10pm	Starlight Band Concert Series	1,000	NONE	NONE	NONE	Live Amplified Music
7/17/19	11am-2pm	FTW	350	9:30 AM	2:30 PM	MLK West Lane and Parking	Food vendors and Live Amplified Music

7/21/19	2:30pm - 6:30pm	Sunday Concert	500	NONE	NONE	NONE	Live Amplified Music
7/23/19	8pm-10pm	Starlight Band Concert Series	1,000	NONE	NONE	NONE	Live Amplified Music
7/24/19	11am-2pm	FTW	350	9:30 AM	2:30 PM	MLK West Lane and Parking	Food vendors and Live Amplified Music
7/25/19	7:30pm-	Movie Night	1,200	NONE	NONE	NONE	Movie with Pre show entertainment
7/28/19	2:30pm - 6:30pm	Sunday Concert	500	NONE	NONE	NONE	Live Amplified Music

7/ 28-30 /19	8am - 10pm	Follow the Vine	TBD	TBD	TBD	TBD	TBD
7/31/19	11am-2pm	FTW	350	9:30 AM	2:30 PM	MLK West Lane and Parking	Food vendors and Live Amplified Music



W Easton St

N Boulder Ave

N Main St

N Boston Ave

M L King Jr Blvd

N Detroit Ave



Date: Fridays 2019 Project: First Friday

Comments:

Road Closure | 7 a.m. to Midnight

First Friday Hours | 5 to 11 p.m.

Parking Lanes not Shown | Drawing not to Scale



Event Field



Entrance

Exit



Public Parking @ the
Parking Garage located @
1st Street & Main Street.



W Cameron St

E Cameron St

Alley

Alley



CLUB 209
-THE ARTS BAR-



W Brady St

E Brady St

N Boulder Ave

N Main St

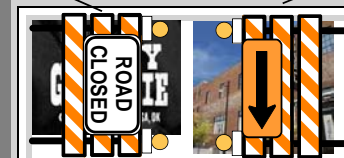
N Boston Ave

M L King Jr Blvd

N Detroit Ave



Bench Park



E Archer St

E Archer St