

Donation

Version 1.9 released on 8/3/21

Updated RFA for donations including travel donations (use employee reimbursement process for travel approvals)



CITY COUNCIL USE ONLY		CITY CLERK USE ONLY	
Date Received: _____	Tracking #: _____	<input type="checkbox"/> Scanned	Date: <u>12.04.2024</u>
Committee Date: _____	Committee: _____	<input type="checkbox"/> Posted	Item # <u>2412.03201</u>
1 st Agenda Date: _____	Hearing Date: _____		
	2 nd Agenda Date: _____		

All department items requiring Council approval must be submitted through the Mayor's Office.

Primary Details

Board Approval	Other Board Name	City Council Approval	
_____	_____	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Department	Contact Name	Email	Phone
Fire	Masako Mercado	MMercado@Cityoftulsa.org	918-596-1889
Bid/Project Number	Project Title	Donator	Type of Donation
_____	_____	National Fire Academy	Travel
Travel Event Title	Traveler's Name	Event Date	Donation Amount/Value
R0200 Leadership Strategies for CRR	Cody Banks	1/5/25	\$500.00
	<i>Emmitsburg, Maryland</i>		<i>City Council requires a dollar value</i>

Budget

Funding Source(s)

TOTAL:

Enter the funding source(s) using the appropriate Munis funding format: Org (Allocation Code)-Object-Amount (1001211-531401-\$10.00) or Project String-Amount (144104.AbstrTitle5413102.6001-4043122-541102-\$30,000.01)

Approvals

Department: *MDRB*

Legal: _____

Board: _____

Mayor: *[Signature]*

Other: _____

Date: 11/19/24

Date: _____

Date: _____

Date: DEC 04 2024

Date: _____

Policy Statement

Background Information

Cody banks is attending National Fire Academy (NFA) course and the flight cost will be reimbursed by NFA after completion.

Provide background information on the requested action.

Summation of the Requested Action

Requesting approval to accept donation

Summarize the pertinent details of the requested action

Other Pertinent Details

Provide any additional information that should be considered when considering approval of this contract document

Processing Information for City Clerk's Office

Post Execution Processing

- Mail vendor copy (addtl signature copies attached)
- Must be filed with other governmental entity
- Addtl governmental entity approval(s) required

Additional Routing and Processing Details

Tulsa Fire Department – Special Training/Travel Request

Section 1: To be completed by applicant	Name	Cody Banks		
	Today's Date	11/14/24		
	Rank	FD-04		
	Assignment	Code Enforcement		
	Course Description	Leadership Strategies for CRR		
	Course Location	NFA Emmitsburg Maryland		
	Course Dates:	January 5 – 10, 2025		
Goals & Objectives to be achieved by attendance	Gain better understanding of community risk reduction initiatives in the community and state. Allow me the opportunity to analyze data and risk initiatives and assist with the application of programs			
Estimated Course Cost: Including registration, airfare, hotel, per diem, and rentals	Meal Ticket - \$305.13 Reimbursable Plane Ticket – Can do this on my own if needed.			
Applicant's Signature	<i>Cody Banks</i>			
Section II: To be completed by immediate supervisor	Course relation to applicant's current position	<i>Yes, Cody is involved in CRR activities w/ the State and dept level.</i>		
	Measurable benefit to TFD	<i>Yes, this will keep the dept up to date w/ current CRR practices.</i>		
Section III: To be completed by Assistant Chief/Branch Chief	Staffing Level Impact	None		
	Check development type	<input checked="" type="checkbox"/> Professional (Department funded) <input type="checkbox"/> Personal <input type="checkbox"/> Time Off <input type="checkbox"/> Funded <small>Write Yes or No on the appropriate line.</small>		
	Funding Source: Indicate which section or branch budget will be charged for this training	<i>Code Training, Budget</i>		
	Grant Funded: Indicate which grant			
Section IV: Routing and approval process:	District Chief	Signature	Approve	Date
	Assistant/Branch Chief			
	Deputy Chief	<i>Charles J. Frank</i>	✓	<i>11-18-24</i>
	Finance Manager			
	Fire Chief	<i>MDR</i>	✓	<i>11/18/24</i>
	TFD Finance for Request for Action and travel arrangements. Comments:			

PLEASE NOTE: THIS FORM NEEDS TO BE COMPLETED AND RECEIVED BY THE TFD FINANCE OFFICE 30 DAYS PRIOR TO TRAVEL DATES. Revised 4-15-2010



Curriculum: Fire Prevention: Management

Leadership Strategies for Community Risk Reduction R0200

Training Specialist

✉ **Michael Weller**
301-447-1476

Delivery type

6-day on-campus

Continuing education units

4.1

ACE recommendation

In the upper-division baccalaureate degree category, 3 semester hours in community risk reduction.

This 6-day course is designed for the student who has or will have responsibility to develop, implement and lead community risk reduction and health programs to include human-caused

disasters, natural disasters and health risks.

The course empowers students with knowledge of how to prevent, reduce and mitigate community risk.

This course advocates the use of:

- Proven interventions.
- Mechanisms to gather and analyze critical data.
- Actions to target specific at-risk populations.
- Evaluation.
- How to build internal and external support to accomplish the changing mission of fire and emergency services.

This course will benefit progressive fire and emergency medical services (EMS) departments who are initiating programs to reduce their community's risks and mitigate their consequences.

Pre-course materials and course syllabus

Welcome Letter, BYOD Instructions, Pre-course Assignment:

https://apps.usfa.fema.gov/ax/pcm/pcm_r0200.pdf PDF 3.2MB

Course Syllabus:

https://apps.usfa.fema.gov/ax/syll/syllabus_r0200.pdf PDF 378KB

Selection criteria

Prerequisites

Upcoming offerings

Dates	Availability	Location	Contact(s)	CCP
January 5 - 10, 2025	Vacancies Apply	Emmitsburg, Maryland		
August 24 - 29, 2025	Apply between 3/15 - 4/15	Emmitsburg, Maryland		