

# Easement

Version 3.3 released on 6/29/23



PW  
0119934

## CITY COUNCIL USE ONLY

Date Received: \_\_\_\_\_  
Committee Date: \_\_\_\_\_  
1<sup>st</sup> Agenda Date: \_\_\_\_\_

Tracking #: \_\_\_\_\_  
Committee: \_\_\_\_\_  
Hearing Date: \_\_\_\_\_  
2<sup>nd</sup> Agenda Date: \_\_\_\_\_

## CITY CLERK USE ONLY

☐ Scanned

Date: 08.09.2023

☐ Posted

Item #: 2308.01742

All department items requiring Council approval must be submitted through the Mayor's Office.

## Primary Details

### Board Approval

### Other Board Name

### City Council Approval

☒ Yes ☐ No

Department  
Public Works

Contact Name  
Michelle L. Lester 7/27/23

Email  
Mlester@cityoftulsa.org

Phone  
(918) 596-7266

Easement Type  
Sanitary Sewer

Owner-Grantor  
Metropolitan Tulsa Transit Authority

Bid/Project Number  
ENG 2022-15

Project Title  
MTTA 5th Place Sewer Easements

Council District  
1

Section  
6

Township  
19

Range  
13

Addition  
Sunset Addition

Lot  
6

Block  
2

Address  
1428 E 5th Place

Parcel Number  
1A

Additional Information/Tracking Number

## Budget

### Contract Types

- ☐ No Payments Involved  
☐ Revenue Contracts  
☒ Expense Contracts

### Funding Source(s)

2331S00016.SewerLines.Sewer.7500.75003122.541101: \$28.00

TOTAL: \$28.00

## Approvals

Department: \_\_\_\_\_

Legal: \_\_\_\_\_

Board: \_\_\_\_\_

Mayor: \_\_\_\_\_

Other: \_\_\_\_\_

Date: 08.03.23

Date: 8-4-23

Date: \_\_\_\_\_

Date: AUG 09 2023

Date: \_\_\_\_\_

## Policy Statement

### Background Information

MTTA 5th PI Sewer Easements - Project ENG 2022-15

The City of Tulsa has a sanitary sewer line in the vicinity of 1428 E. 5th Place, Tulsa OK. The attached sanitary sewer easement is being donated to memorialize the existing sewer line.

Owner: Metropolitan Tulsa Transit Authority

Parcel: 1A

Payment request is attached to the Tulsa County Clerk for the filing fee (\$28.00). MSL/sm

### Summation of the Requested Action

Approve the Easement and Payment Request.

### Other Pertinent Details

City Legal has reviewed the easement document and approved changes from the standard Sanitary Sewer Easement.

## Processing Information for City Clerk's Office

### Post Execution Processing

- ☐ Mail vendor copy (add'l signature copies attached)  
☒ Must be filed with other governmental entity  
☐ Add'l governmental entity approval(s) required

### Additional Routing, Processing or Contact Details

Courtney Jones \*6-9649

## SANITARY SEWER EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That the undersigned, **METROPOLITAN TULSA TRANSIT AUTHORITY, a public Trust** (Grantor), the owner of the legal and equitable title to the following real estate, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) cash in hand paid by the **CITY OF TULSA, OKLAHOMA, a municipal corporation**, (CITY) and other good and valuable considerations, receipt of which is hereby acknowledged, does hereby grant and convey unto the said City, a perpetual easement, through, over, under and across the following described property:

See Exhibit "A"

for the purpose of permitting the City, to construct a **sanitary sewer** thereon through, over, under, and across said property, together with all necessary and convenient appurtenances thereto; and to use and maintain the same and of affording the City, its officers, agents, employees, and/or all persons under contract with it, the right to enter upon said premises and strip of land for the purpose of surveying, excavating for, constructing, operating, repairing, and maintaining of such construction.

The City is hereby given and granted possession of said above premises for the purposes aforesaid an Grantor, for itself and its administrators, successors and assigns, covenants and agrees that no building, structure, fence, wall or other above ground obstruction will be placed, erected, installed or permitted upon the above described land; and further covenants and agrees that in the event the terms of this paragraph are violated by the Grantor, or any person in privity with it, such violation will be promptly corrected and eliminated immediately upon receipt of notice from City, or City shall have the right to remove or otherwise eliminate such violation, and Grantor, its administrators, successors and assigns, shall promptly pay the actual cost thereof.

TO HAVE AND TO HOLD such easement and right-of-way unto the City, its successors or assigns, forever.

Dated this 26<sup>th</sup> day of July, 2023.

**METROPOLITAN TULSA TRANSIT  
AUTHORITY, a public Trust**

By: [Signature]  
Chair, Board of Trustees

Name: Adam Doverspike  
Date: July 26, 2023

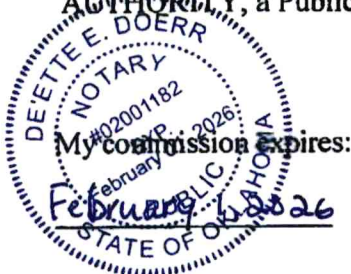
ATTEST:

By: [Signature]  
Secretary, Board of Trustees

Name: Loni Soderstrom

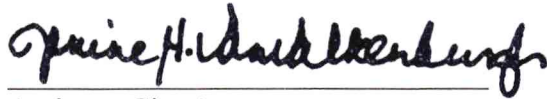
STATE OF OKLAHOMA     )  
  ) ss.  
COUNTY OF TULSA        )

Before me, the undersigned, a Notary Public, in and for the County and State on this 26<sup>th</sup> day of July, 2023, personally appeared Adam Doverspike, to me known to be the identical person who subscribed his name to the foregoing as the Chair of the Metropolitan Tulsa Transit Authority Board of Trustees, and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of METROPOLITAN TULSA TRANSIT AUTHORITY, a Public trust, for the uses and purposes therein set forth.



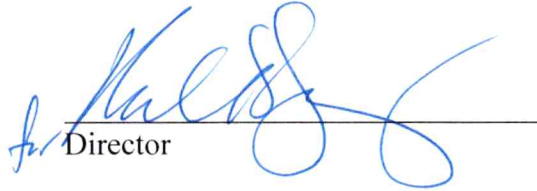
[Signature]  
Notary Public

APPROVED AS TO FORM:



Assistant City Attorney

APPROVED AS TO SUBSTANCE:

  
Director

ACCEPTED BY CITY COUNCIL:

Date: \_\_\_\_\_

BY: \_\_\_\_\_  
Crista Patrick, Chair

STATE OF OKLAHOMA     )  
  ) ss.  
COUNTY OF TULSA         )

Before me, a Notary Public in and for said County and State, on the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared Crista Patrick, to me known to be the identical person who accepted the within and foregoing instrument as Chair of the City Council of the City of Tulsa, Oklahoma, and acknowledged to me that she accepted the within and foregoing instrument as her free and voluntary act and deed and as the free and voluntary act and deed of the City Council of the City of Tulsa, Oklahoma, for the uses and purposes therein set forth.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_

**APPROVED BY MAYOR:**

**CITY OF TULSA, OKLAHOMA,**  
a municipal corporation

Date: \_\_\_\_\_

BY: \_\_\_\_\_  
G.T. Bynum, Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

STATE OF OKLAHOMA     )  
  ) ss.  
COUNTY OF TULSA        )

Before me, a Notary Public in and for said County and State, on the \_\_\_\_ day of \_\_\_\_\_, 2023, personally appeared G.T. Bynum, to me known to be the identical person who approved the within and foregoing instrument as Mayor of the City of Tulsa, Oklahoma, and acknowledged to me that he approved the within and foregoing instrument as his free and voluntary act and deed and as the free and voluntary act and deed of the City of Tulsa, Oklahoma, for the uses and purposes therein set forth.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_



LEGAL DESCRIPTIONMETROPOLITAN TULSA TRANSIT AUTHORITY  
Permanent Easement

A part of Lot Six (6), Block Two (2), SUNSET ADDITION to the City of Tulsa, Tulsa County, State of Oklahoma, according to the recorded plat thereof, and being more particularly described as follows:

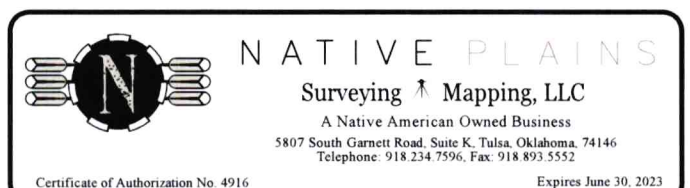
**BEGINNING** at the Southwest corner of said Lot 6; thence North 01°15'04" West and along the West line of said Lot 6, for a distance of 8.67; thence North 88°25'49" East, for a distance of 41.81 feet; thence North 02°11'07" West, for a distance of 71.20 feet to a point on the North line of said Lot 6; thence North 89°11'03" East and along said North line, for a distance of 10.75 feet to the Northeast corner of said Lot 6; thence South 01°15'04" East and along the East of said Lot 6, for a distance of 80.40 feet to the Southeast corner of said Lot 6; thence South 89°11'03" West and along the South line of said Lot 6, for a distance of 51.40 feet to the **POINT OF BEGINNING**.

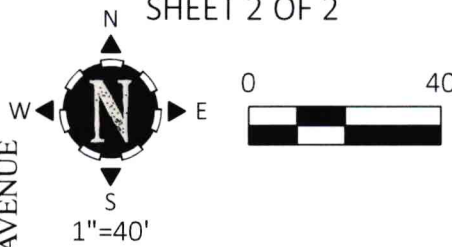
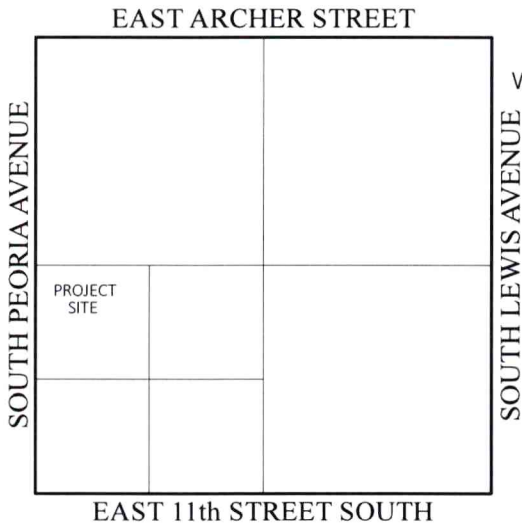
Containing 1,186.00 square feet or 0.0272 acres, more or less.

Basis of Bearings: Based on the East line of Lot Six (6), Block Two (2), SUNSET ADDITION, being North 01°15'04" West and based on Oklahoma State Plane Coordinate System, North Zone (3501) NAD 83 (1993).

**REAL PROPERTY CERTIFICATION:**

I, Nathaniel J. Reed, certify that the attached legal description closes in accord with existing records, is a true representation of the real property as described, and meets the minimum technical standards for land surveying of the State of Oklahoma.

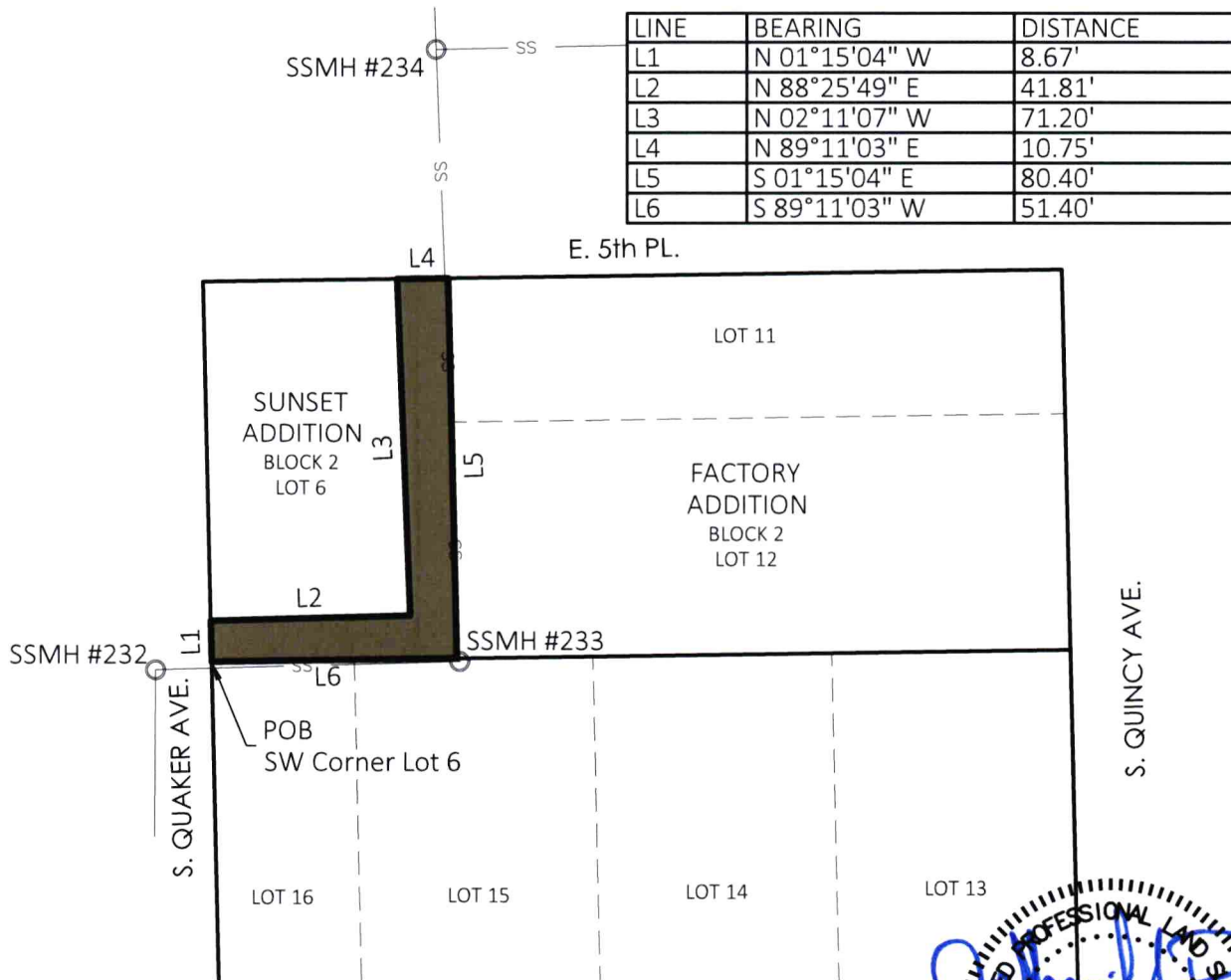




LEGAL DESCRIPTION: A part of Lot 6, Block 2,  
SUNSET ADDITION, an Addition to the City of  
Tulsa, Tulsa County, State of Oklahoma

SEC 6 T 19 N R 13 E

PERMANENT EASEMENT 1,186.00 SF 0.0272 ACRES  
 TEMP CONST EASEMENT 0.00 SF 0.00 ACRES



## LEGEND

POB Point of Beginning  
 POC Point of Commencement



# Project Expense Inquiry [City of Tu...]



Back



Search



Browse



Output



Print



Display



PDF



Excel



Email



Schedule



Attach



Remind  
Alert

## Project string

▲ Project *	2331S00016 ...	Unsewered Areas Areawide	Description
▲ Phase *	SewerLines ...	Sewer lines	
▲ Task *	Sewer ...	Sewer projects	
Sub-Task *	7500 ...	TMUA Sewer Capital Projects	Justification
Name *	Unsewered Areas Areawide		
Short Name *	UnSewer AW		
Status	Active ▼		
Projected date range	07/01/2022	to	07/01/2032
Actual date range		to	
Project Available Budge			
Actual overhead rate			
Expense Type			

## PROJECT STRING BALANCES

## GL ACCOUNTS

	Project Year 2024		Project Year 2023		Project Year 2022
Original Budget	.00		2,907,000.00		.00
Transfers - In	.00		.00		.00
Transfers - Out	.00		.00		.00
Revised Budget	2,907,000.00		2,907,000.00		.00
Actual (Memo)	.00		.00		.00
Encumbrances	.00		.00		.00
SOY Encumbrances	.00		.00		.00
Requisitions	.00		.00		.00
Inception to SOY	.00		.00		.00
Available	2,907,000.00		2,907,000.00		.00
Percent Used	0.00		0.00		0.00



1 of 1



Add / Display reminder alerts on the cur...



# Project Expense Inquiry [City of Tu...]



Back
 Search
 Browse
 Output
 Print
 Display
 PDF
 Excel
 Email
 Schedule
 Attach (0)
 Remind
 Alert

Project string

Project *	2331S00016 ...	Unsewered Areas Areawide	Description
Phase *	SewerLines ...	Sewer lines	
Task *	Sewer ...	Sewer projects	
Sub-Task *	7500 ...	TMUA Sewer Capital Projects	Justification
Name *	Unsewered Areas Areawide		
Short Name *	UnSewer AW		
Status	Active ▼		
Projected date range	07/01/2022	to	07/01/2032
Actual date range		to	
			Project Available Budge
			Actual overhead rate
			Expense Type

PROJECT STRING BALANCES

GL ACCOUNTS

Default GL account

Fund	SubFund	Function	Department	Division	Section	Fu
Org	Object	Project				
75003122	541101		<input type="checkbox"/> Allow GL Override			

Budget GL account

Fund	SubFund	Function	Department	Division	Section	Futu
Org	Object	Project				
75003122	541101					



MUNIS  
INVOICE COVER SHEET

Department: Engineering  
Date: 7/27/2023

ACCOUNTS PAYABLE USE

Vendor Name and Address  
Tulsa County

Special Handling

☐ Wire Transfer  
☒ Will Pick up  
Email: elewis@cityoftulsa.org  
cthompson@cityoftulsa.org

Allocation code: \_\_\_\_\_

MUNIS VENDOR NUMBER

1222-6

MUNIS CONTRACT #

PROJECT STRING (if applicable)

ORG

OBJECT

AMOUNT

2331S00016.SewerLines.Sewer.7500	75003122	541101	\$28.00
			\$0.00
			\$0.00

INVOICE NUMBER/DESCRIPTION

MTTA Sewer Easement

Project ENG 2022-15 Parcel 1A

REMARKS

Purchase  
Authority

☐

Special Approval

☐

Exception

☐

Contract

Invoice

☐

Original Attached

☐

Prepay (Attach form)

☐

Refund

Affidavit

☒

Affidavit attached (form TUL-373)  
For invoices over \$25,000

☐

Not applicable

Prepared by: Steve Mauldin

*Munis Workflow approval*

Date: 7/27/2023